



Norwood City Council

Council Chambers | Norwood City Hall

4645 Montgomery Road | Norwood, Ohio 45212

July 14, 2026 | 7:00pm

A) CALL TO ORDER

The Council for the City of Norwood met in a regular session on the above date with Mr. Joseph Geers presiding. The meeting opened with a moment of reflection and the Pledge of Allegiance.

B) MOMENT OF REFLECTION

C) PLEDGE OF ALLEGIANCE

D) ROLL CALL

On roll call, the following members answered present: Ms. Franzen, Ms. Hoover, Mr. Provins, Ms. Bowling, Mr. Moore, Mr. Girton, and Ms. Sullivan.

E) AMENDMENT OF AGENDA

There were several changes made to the agenda, including adding the second reading of the group home ordinances entitled planning and zoning code to replace group home provisions to reflect changes in state law. Secondly, adding to communication, City Treasurer, James Bonsall is providing a Treasurer's Report. On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to amend the agenda as stated. All members present voted, "yes." The motion passed.

F) MINUTES OF PREVIOUS MEETING

- June 9, 2026
- June 23, 2026

On a motion made by Mr. Girton, seconded Ms. Sullivan, it was moved to approve the minutes from both meetings. All members present voted, "yes." The motion passed.

G) REQUEST TO ADDRESS COUNCIL

There were no requests to address council.

H) PUBLIC HEARINGS

There were no public hearings.

I) SPECIAL PRESENTATIONS

1) Police Department Swearings-In

New Police Officers were sworn in, while other officers earned promotions. The new officers and promotions were sworn in by the Safety-Service Director and Mayor Schneider swore in the new Chief of Police. Police Officer Harrison was promoted to Sergeant, Sergeant Riffle was promoted to Lieutenant, and Lieutenant Matthew Klingelhofer was promoted to Chief of Police for the City of Norwood.

2) Ralph Wolfe, Chief Building Official

Mr. Wolfe shared information regarding the building department from last year and to the beginning of this year through the first four months. Mr. Wolfe shared how many members are apart of the building department. Mr. Wolfe shared there were 674 building permits last year, with 380 being residential and 294 being commercial. At the beginning of 2026, there have been 238 permits, 137 residential and 101 commercial. Mr. Wolfe shared his 2025 department goals, that included: receiving documents electronically, filing permits electronically, and paying permits electronically. These goals are still in process as they are under review. The department is also looking into additional programs to assist with this process to share with the Safety-Service Director. The goal is to have the plan completed by January 2027. Mr. Wolfe also shared project updates on current infrastructure in Norwood, including: Factory 52, The Trailhouse, Ventura Development, the Sherman Avenue project, Joseph's Volkswagen, and the Montgomery and Maple project. Mr. Wolfe shared additional information on developing a program to address vacant buildings, including raising fees yearly

3) Jennifer Boggs, Hamilton County Head Start Early Learning Program

Ms. Boggs shared pertinent information with Norwood residents, including the locations in which their federally funded program serves Norwood, Sharpsburg Elementary and Norwoodview Elementary. Students ages 3 through 5 can receive these full day services, that are designed to prepare students for kindergarten. This program also connects families with many different resources to assist with health and wellness, financial assistance, and food insecurity. This program is a year-round program.

J) REPORTS OF STANDING COMMITTEES OF COUNCIL

There were no reports of standing committees of council.

K) ADMINISTRATIVE REPORTS

Mayor Schneider shared many updates for the City of Norwood. Mayor Schneider reflected on the Fourth of July holiday, including the firework presentation that was provided by the Fireworks committee. Mayor Schneider reminded residents of the Norwood Parade on July 17, provided by the Norwood Chamber of Commerce, with July 18 being the car show at waterworks, and immediately following was the Norwood Day Festivities. Mayor Schneider encouraged residents to utilize the pool and the recreation center.

James Bonsall, City Treasurer shared updates regarding the audit of the Treasurer's and Auditor's offices, including the vast changes in bank reconciliations. Mr. Bonsall also shared an update on the running income tax receipt summary and withholdings are increased.

Ken Miracle, City Auditor, shared the State Auditor visited a week prior to the council meeting, the Auditor was pleased with the collaboration process between the Auditor's and Treasurer's offices, with the reconciling items. The Board of Elections has approved the renewal levy ordinance and has forwarded it to the Secretary of State for approval to be placed on the November ballot.

Keith Moore, Law Director shared an update regarding the law governing public records with development, the section of the Ohio Revised Code changed that section of the code.

L) THIRD READING OF ORDINANCES/RESOLUTIONS

- 1) ORDINANCE AMENDING CHAPTER 1705 OF THE NORWOOD CODIFIED ORDINANCES, FORMERLY ENTITLED "BOARDING HOMES," TO ADDRESS RECOVERY HOUSING RESIDENCES AND MAKE OTHER UPDATES**

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to have the last reading. All members present voted, "yes." The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to pass the ordinance. All members present voted, "yes." The motion passed.

M) SECOND READING OF ORDINANCES/RESOLUTIONS

- 1) ORDINANCE AMENDING SECTIONS 1111.99, "OPEN SPACE" AND 1155.15, "FINAL PLAN APPROVAL" OF THE NORWOOD CODIFIED ORDINANCES TO IMPROVE THE PLANNED UNIT DEVELOPMENT APPROVAL PROCESS AND TO COMPLY**

On a motion made by Ms. Hoover, seconded by Mr. Moore, it was moved to have the second reading. All members present voted, "yes." The motion passed.

- 2) ORDINANCE AMENDING PART 11, PLANNING AND ZONING CODE, RELATING TO SHORT TERM RESIDENTIAL RENTAL LODGING BUSINESS**

On a motion made by Mr. Moore, seconded by Ms. Hoover, it was moved to have the second reading. All members present voted, "yes." The motion passed.

- 3) ORDINANCE ADOPTING NEW CHAPTER 722, ENTITLED "SHORT-TERM RENTALS" TO NORWOOD CODIFIED ORDINANCES TO ADDRESS LICENSING AND REGISTRATION FOR SHORT-TERM RENTAL BUSINESS**

On a motion made by Mr. Girton, seconded by Ms. Hoover, it was moved to have the second reading. All members present voted, "yes." The motion passed.

- 4) ORDINANCE ADOPTING NEW CHAPTER 920, ENTITLED "TRANSIT SYSTEM ACCESS POINTS," TO THE NORWOOD CODIFIED ORDINANCES TO ENSURE SAFE AND EFFICIENT ACCESS**

On a motion made by Mr. Girton, seconded by Ms. Sullivan, it was moved to have the second reading. All members present voted, "yes." The motion passed.

- 5) ORDINANCE AMENDING VARIOUS PORTIONS OF PART 11 OF THE NORWOOD CODIFIED ORDINANCES ENTITLED PLANNING AND ZONING CODE TO REPLACE GROUP HOME PROVISIONS TO REFLECT CHANGES IN STATE LAW.**

On a motion made by Mr. Girton, seconded by Ms. Hoover, it was moved to have the second reading. All members present voted, "yes." The motion passed.

N) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS

- 1) AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AMENDED AGREEMENT WITH HAMILTON COUNTY REGARDING A GRANT FOR THE COMMUNITY AND ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM (CEDAP) FOR THE MONTGOMERY ROAD SIDEWALK SAFETY & DUKE UTILITY POLE REMOVAL, AND DECLARING AN EMERGENCY.**

On a motion made by Mr. Moore, seconded by Ms. Hoover, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to pass the ordinance. All members present voted, "yes." The motion passed.

- 2) ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A PROJECT GRANT/LOAN AGREEMENT WITH OHIO PUBLIC WORKS COMMISSION ("OPWC") FOR THE "Gem of the Highlands" LEXINGTON AVENUE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY**

On a motion made by Ms. Bowling, seconded by Ms. Sullivan, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Ms. Bowling, it was moved to pass the ordinance. All members present voted, "yes." The motion passed.

3) ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A PROJECT GRANT/LOAN AGREEMENT WITH OHIO PUBLIC WORKS COMMISSION ("OPWC") FOR THE WESLEY AVENUE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Mr. Girton, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Mr. Girton, it was moved to pass the ordinance. All members present voted, "yes." The motion passed.

4) ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A PROJECT GRANT/LOAN AGREEMENT WITH OHIO PUBLIC WORKS COMMISSION ("OPWC") FOR THE WAYLAND AVENUE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY

On a motion made by Ms. Hoover, seconded by Mr. Girton, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to pass the ordinance. All members present voted, "yes." The motion passed.

5) RESOLUTION AUTHORIZING THE CITY AUDITOR TO APPROVE A "THEN AND NOW" CERTIFICATE FROM CITY OF CINCINNATI C/O ENTERPRISE TECHNOLOGY SOLUTIONS, FUND 1001-0911-57200, FOR CITY'S PORTION OF COSTS FOR 2025 TO USE THE CINCINNATI RADIO SYSTEM AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to suspend the rules and have three readings. All members present voted, "yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Ms. Sullivan, it was moved to pass the resolution. All members present voted, "yes." The motion passed.

6) A RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR OF THE CITY OF NORWOOD, OHIO TO ENTER INTO A COOPERATION AGREEMENT WITH THE HAMILTON COUNTY BOARD OF COMMISSIONERS FOR PARTICIPATION IN THE HAMILTON COUNTY ENTITLEMENT PROGRAM FOR PROGRAM YEARS 2027, 2028, AND 2029, AS DETAILED IN THE ATTACHED APPENDIX; AND DECLARING AN EMERGENCY.

On a motion made by Mr. Girton, seconded Ms. Hoover, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Mr. Moore, it was moved to pass the resolution. All members present voted, "yes." The motion passed.

7) RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES PURSUANT TO OHIO REVISED CODE SECTION 321.24; AND DECLARING AN EMERGENCY

On a motion made by Ms. Sullivan, seconded by Ms. Girton, it was moved to suspend the rules and have all three readings. All members present voted, "yes." The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Sullivan, it was moved to pass the resolution. All members present voted, "yes." The motion passed.

O) UNFINISHED BUSINESS

Mr. Provins provided an update on the Norwood Civic Youth Council, sharing gratitude to Mayor Schneider and Norwood City Schools.

Ms. Hoover shared an update about the Community Composting Hub with 61 families participating. Ms. Hoover shared additional resources the city offers and hoping volunteers can assist with the sorting for the mini hub.

P) NEW BUSINESS

Ms. Franzen shared an update regarding the Offpike Market on July 18. Ms. Franzen also reminded residents of an open session to discuss current infrastructure and the results of the infrastructure study, occurring on July 23.

Ms. Hoover shared a few updates, regarding Norwood announcements running on the screens to share residents during Council Meetings. Ms. Hoover also reminded residents to hydrate for the Norwood Day Parade and Norwood Day. Ms. Hoover also asked about an informal meeting that allows for the public to attend to brainstorm ideas and share projects.

Q) COMMUNICATIONS

1) Norwood Tree Board – June Meeting Minutes

On a motion made by Ms. Bowling, seconded by Mr. Girton, it was moved to receive and file the communication as if read. All members present voted, "yes." The motion passed.

2) Ken Miracle, Auditor – EOM Report Letter to Council

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to receive and file the communication as if read. All members present voted, "Yes." The motion passed.

3) James Bonsall, Treasurer – EOM Treasurer Report

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to receive and file the communication as if read. All members present voted, "yes." The motion passed.

R) EXCUSE ABSENT MEMBERS

There were no absent members.

S) ADJOURNMENT

On a motion made Mr. Girton, seconded by Ms. Bowling, it was moved to adjourn the meeting. All members present voted, "yes." The motion passed.



Kelsi Goins
Clerk of Council



Joseph S. Geers
President of Council