



Norwood City Council

Council Chambers | Norwood City Hall

4645 Montgomery Road | Norwood, Ohio 45212

May 13, 2025 | 7:30pm

A) CALL TO ORDER

The Council for the City of Norwood met in a regular session on the above date with Mr. Joseph Geers presiding. The meeting opened with a moment of reflection and the Pledge of Allegiance.

B) MOMENT OF REFLECTION

C) PLEDGE OF ALLEGIANCE

D) ROLL CALL

On roll call, the following members answered present: Ms. Franzen, Ms. Hoover, Ms. Royce, Ms. Bowling, Mr. Moorese, Mr. Girton and Mr. Breadon. All members present.

E) AMENDMENT OF AGENDA

There were additions to the agenda with an appropriations ordinance added as item M4 under Introductory Readings. There were changes made with an appointment of a new Clerk of Council to follow the agenda amendment. There was a removal of the following Committee Reports: Small Business & Economic Development, Finance, Budget, Audit & Claims, and Law and Ordinance, leaving Item 1 and 5 for reports. On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to amend the agenda as follows. All Members present voted, "Yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Ms. Bowling, it was moved to appoint a new Clerk of Council, Kelsi Goins. Ms. Hoover praised Kelsi's background and described her experience as impressive and exciting for her joining the board. Ms. Franzen stated she appreciated Kelsi's willingness to take on the challenge. Mr. Geers also participated in the interview and fully endorsed Kelsi Goins. All members present, voted, "Yes." The motion passed.

F) MINUTES OF PREVIOUS MEETING

There were no minutes of the previous meeting.

G) SPECIAL PRESENTATIONS

There were no special presentations.

H) PUBLIC HEARINGS

There were no public hearings.

I) REQUEST TO ADDRESS COUNCIL

1) Karl Hoalst Re: Zoning Permit

Mr. Hoalst lives at 8817 Tulipwood Court. Mr. Hoalst addressed Council about his property at 4162 Forest Avenue regarding a driveway permit in Norwood including a zoning permit and curb cut permit.

2) Cheryl Makepiece Re: Current Events

Cheryl Makepiece is on Crown Avenue. Cheryl addressed Council about the treatment of Victory Memorial Park and past decisions, the Honor Flight Program, Veteran Partnerships, and the openness to the community and collaboration.

3) Sonny James Re: Community Engagement and Safety

Mr. James lives at 4305 Ashland Avenue. Mr. James addressed Council regarding the new Clerk of Council and invited council and residents to attend the First Annual Youth and Community Summit addressing youth's concerns.

4) Robert James Re: Community Support and Business Update

Mr. James has a business located at 3850 Montgomery Road; he is the owner of Boom Fitness Center. Mr. James addressed Council regarding the support he has received from Council and Norwood, he is interested in having partnership with Norwood High School to host future events.

J) REPORTS OF STANDING COMMITTEES OF COUNCIL

1) Law, Ordinance, Human Resources & Compliance – 4/15/2025

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to receive and file the report. All members present voted "Yes." The motion passed.

2) Small Business & Economic Development – 4/22/2025

Removed during amendment of the agenda.

3) Finance, Budget, Audit, & Claims – 4/22/2025

Removed during amendment of the agenda.

4) Law, Ordinance, Human Resources & Compliance - 4/28/2025

Removed during amendment of the agenda.

5) DEI Advisory Board - 5/7/2025

On a motion made by Ms. Bowling, seconded by Ms. Royse, it was moved to accept the committee report. All members present voted "Yes." The motion passed.

K) THIRD READING OF ORDINANCES/RESOLUTIONS

1) RESOLUTION ADOPTING THE CITY OF NORWOOD TREASURER'S AMENDED STATEMENT OF INVESTMENT POLICY

On a motion made by Ms. Franzen, seconded by Ms. Hoover. It was moved to suspend the rules and hear all three readings of the ordinance. All members voted "Yes." The motion passed.

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to pass the resolution. All members present voted "Yes." The motion passed.

L) SECOND READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING THE NORWOOD PUBLIC RECORDS POLICY ADOPTED BY ORDINANCE 52-2020

On a motion made by Ms. Hoover, seconded by Mr. Girton. It was moved to hear the second reading of the ordinance. All members present voted, "Yes."

Ms. Franzen provided clarity regarding reimbursement of expense travel and updating the guidebook.

M) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING SECTIONS 6.01 AND 6.02 OF THE PERSONAL POLICY AND PROCEDURE MANUAL OF THE CITY OF NORWOOD, OHIO AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Ms. Franzen, it was moved to suspend the rules and have all three readings. All members present voted "Yes." The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Royce, it was moved to pass the ordinance. All members present voted "Yes." The motion passed.

2) RESOLUTION AUTHORIZING THE CITY AUDITOR TO APPROVE A "THEN AND NOW" CERTIFICATE FROM THE STREETS FUND 1001-0852-57200 TO PAY THE OUTSTANDING INVOICE FOR SERVICES ALREADY RENDERED BY CAPITAL ELECTRIC AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to suspend the rules and have all three readings. All members present voted "Yes." The motion passed.

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to pass the ordinance. All members present voted "Yes." The motion passed.

Mr. Moore asked for clarification from Mr. Powers. Mr. Powers explained it was for emergency repair of a streetlight loop, it was an emergency repair.

3) RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO APPLY FOR FUNDS THROUGH THE METRO TRANSIT INFRASTRUCTURE FUND TO RECONSTRUCT WEYER AVENUE FROM MONTGOMERY TO ALLISON AND FURTHER AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO ANY NECESSARY AGREEMENTS TO RECEIVE THOSE FUNDS, AND DECLARING AN EMERGENCY

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to suspend the rules and have all three readings. All members present voted, "Yes." The motion passed.

Ms. Hoover asked for clarification from Mr. Powers to explain. Mr. Powers stated this grant came from a Hamilton County Fund for transportation, infrastructure, including pedestrian, and road improvements. The city has successfully used these funds previously. The application is due by the end of the month and the results will be announced in October/November.

On a motion made by Mr. Breadon, seconded by Ms. Franzen, it was moved to pass the resolution. All members present voted, "Yes." The motion passed.

4) ORDINANCE TO CHANGE APPROPRIATIONS FOR THE YEAR AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Ms. Franzen, it was moved to suspend the rules and have all three readings. All members present voted, "Yes." The motion passed.

Mr. Girton asked for clarification from Mr. Miracle regarding the document to correct appropriations with the Fiscal Recovery Plan that was passed. The deputy auditor prepared a detailed report outlining the fund balance prior to the changes, update due to the FRP and make the necessary appropriate changes. Once a certified copy of the ordinance is obtained, it was sent to the Hamilton County Auditor by that following Monday. The updated Certificate of Estimate was approved on the following Tuesday.

On a motion made by Mr. Breadon, seconded by Mr. Girton, it was moved to pass the ordinance. All members present voted, "Yes." The motion passed.

5) ORDINANCE TO AUTHORIZE SETTLEMENT OF LAWSUITS AGAINST THE CITY OF NORWOOD FILED ON BEHALF OF TINA L. COSTANZO REGARDING 257 MOUND VIEW DRIVE AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to suspend the rules and all three readings. All members voted, "Yes." The motion passed.

On a motion made by, Ms. Bowling, seconded by Ms. Franzen, it was moved to pass the ordinance. All members present voted, "Yes." The motion passed.

N) ADMINISTRATION REPORTS

Mayor Schneider began by thanking the Council for hiring a new Clerk of Council. Mayor Schneider also discussed the upcoming Memorial Day event scheduled for Monday, May 26 at Victory Park. Mayor Schneider provided an update on the pedestrian crossing at Wasson Way and Montgomery Road is active and functioning with timed signals. There has been a delay in the resurfacing project on Montgomery Road due to communication issues between ODOT and divisions. There are continued negotiations and progress toward the purchase of the rail line. Lastly, Mayor Schneider provided an update on the Elm Avenue project and the nearing of the final stages before groundbreaking, by June. James Bonsall, Treasurer's Office, stated staffing remains a challenge and the tax clerk position will be reposted soon. The city office continues to generate community interest and run full operations.

Ken Miracle, Auditor's Office, stated the Record Retention Commission met on May 6, 2025. The auditor's office retention schedule was approved and submitted to the Ohio History Connection and State Auditor for further approval. The upcoming 2026 Tax budget is due July 18, 2025. The Law department is reviewing the Paylocity Agreement. The auditor's office is drafting the first purchasing card manual to improve procurement efficiency.

Keith Moore, Norwood Law Director, did not have a report at this time.

O) UNFINISHED BUSINESS

Ms. Franzen proposed an Infrastructure Committee meeting for Thursday, May 29 at 6:30PM at City Hall to discuss the Capital Improvement Plan and preliminary information related to street repair prioritization. There is a plan to host a public meeting in June to communicate the long-term street improvement strategy.

Mr. Geers reminded residents to participate in the community survey that can be found in Norwood's parks.

P) NEW BUSINESS

Mr. Girton provided an update about Tower Park, a grant was provided from Norwood Together, Gem of the Highlands, and a private donation, Tower Park will receive significant improvements, including resurfacing and reinstallation of fencing. Assistance was needed for weeding and surface clean up in preparation for new asphalt.

Ms. Bowling provided an update for Pride Month activities in Norwood. The activities will begin on June 1st with the Pride Market, June 8th will include a Pride Ride, June 22nd will include be on Wasson Way and allow for community members to write positive messages along the path in chalk, and on June 29th, there will be a book club discussion.

Ms. Hoover provided a QR code for residents interested in being apart of the Diversity, Equity, and Inclusion Advisory Board. For the Yard Waste College Program, bags are available at the Norwood Board of Health. The use of these bags provides environmental and financial benefits. There is a potential grant opportunity with the Board of Health and Hamilton County Resource for Norwood to become a target community for recycling support and grants. Ms. Hoover also highlighted the Mobile Crisis Program Awareness. Ms. Hoover provided the new date for the Norwood Day Parade occurring on Friday, July 18, 2025.

Mr. Breadon acknowledged an active fire response on Hunter Avenue and extended thoughts and prayers for the safety of Norwood firefighters and residents. Mr. Breadon also provided a historical article from 1989.

President Geers provided a reminder to now blow grass clippings into streets or onto curbs.

Q) COMMUNICATIONS

1) Ken Miracle, Auditor Re: EOM Report Letters

On a motion made by Mrs. Franzen, seconded by Ms. Bowling, it was moved to receive and file the letter. All members present voted "Yes." The motion passed.

2) Keith Moore Re: Request for Executive Session

On a motion made by Mr. Moore, seconded by Ms. Franzen, it was moved to receive and file the letter. All members present voted "Yes." The motion passed.

Council entered Executive Session

Council returned from Executive Session.

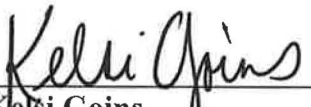
Ms. Franzen moved to amend the agenda to include an ordinance to authorize the settlement of lawsuits filed on behalf of Tina L/ Costanzo regarding 257 Mound View Drive and declare an emergency.

R) EXCUSE ABSENT MEMBERS

There were no absent members.

S) ADJOURNMENT

On a motion by Ms. Bowling, seconded by Mr. Moore, it was moved to adjourn. All members present voted "Yes." The motion passed.


Kelsi Goins
Clerk of Council


Joseph S. Geers
President of Council