



NORWOOD CITY COUNCIL

COUNCIL CHAMBERS
4645 MONTGOMERY RD.
NORWOOD, OH 45212

June 24, 2025

7:30 PM

- A) CALL TO ORDER
- B) MOMENT OF REFLECTION
- C) PLEDGE OF ALLEGIANCE
- D) ROLL CALL
- E) AMENDMENT OF AGENDA
- F) MINUTES OF PREVIOUS MEETING
 - May 13, 2025
 - May 27, 2025
 - June 10, 2025
- G) SPECIAL PRESENTATIONS
 - 1) Ralph Wolfe, Chief Building Official - Building Department
- H) PUBLIC HEARINGS
- I) REQUEST TO ADDRESS COUNCIL
- J) REPORTS OF STANDING COMMITTEES OF COUNCIL
- K) THIRD READING OF ORDINANCES/RESOLUTIONS
 - 1) ORDINANCE AMENDING NORWOOD CODIFIED ORDINANCE SECTION 1759.07 "NUISANCES" TO REVISE THE TYPES OF WEEDS DETERMINED TO BE A NUISANCE
- L) SECOND READING OF ORDINANCES/RESOLUTIONS
 - 1) A RESOLUTION TO APPROVE THE FINAL HAMILTON COUNTY 911 PURSUANT TO OHIO REVISED CODE CHAPTER 128 AND DECLARING AN EMERGENCY
 - 2) RESOLUTION DECLARING JUNE 2025 TO BE PRIDE MONTH IN THE CITY OF NORWOOD
- M) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS
 - 1) ORDINANCE AUTHORIZING APPROVAL OF AN ANNUAL SALARY OF \$72,000.00 FOR ROGER STRANGE FOR HIS PROMOTION TO THE POSITION OF ASSISTANT SUPERINTENDENT OF PUBLIC WORKS, AND DECLARING AN EMERGENCY
 - 2) RESOLUTION DESIGNATING JUNE 19, 2025, AS "JUNETEENTH INDEPENDENCE DAY" IN THE CITY OF NORWOOD
 - 3) RESOLUTION AUTHORIZING THE CITY AUDITOR TO APPROVE A "THEN AND NOW" CERTIFICATE FROM THE STREETS FUND 1001-0852-57200 TO PAY THE OUTSTANDING INVOICE FOR SERVICES ALREADY RENDERED BY CAPITAL ELECTRIC AND DECLARING AN EMERGENCY
- N) ADMINISTRATION REPORTS
- O) UNFINISHED BUSINESS
- P) NEW BUSINESS
- Q) COMMUNICATIONS
 - 1) Ohio Division of Liquor Control Re: CoWorking Cincinnati, LLC dba Fueled Collective
 - 2) Ohio Division of Liquor Control Re: CoWorking Cincinnati, LLC dba Fueled Collective and Loft
- R) EXCUSE ABSENT MEMBERS
- S) ADJOURNMENT

"Gem of the Highlands"

"Gem of the Highlands"



Norwood City Council

Council Chambers | Norwood City Hall

4645 Montgomery Road | Norwood, Ohio 45212

May 13, 2025 | 7:30pm

A) CALL TO ORDER

The Council for the City of Norwood met in a regular session on the above date with Mr. Joseph Geers presiding. The meeting opened with a moment of reflection and the Pledge of Allegiance.

B) MOMENT OF REFLECTION

C) PLEDGE OF ALLEGIANCE

D) ROLL CALL

On roll call, the following members answered present: Ms. Franzen, Ms. Hoover, Ms. Royce, Ms. Bowling, Mr. Moorese, Mr. Girton and Mr. Breadon. All members present.

E) AMENDMENT OF AGENDA

There were additions to the agenda with an appropriations ordinance added as item M4 under Introductory Readings. There were changes made with an appointment of a new Clerk of Council to follow the agenda amendment. There was a removal of the following Committee Reports: Small Business & Economic Development, Finance, Budget, Audit & Claims, and Law and Ordinance, leaving Item 1 and 5 for reports. On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to amend the agenda as follows. All Members present voted, "Yes." The motion passed.

On a motion made by Ms. Hoover, seconded by Ms. Bowling, it was moved to appoint a new Clerk of Council, Kelsi Goins. Ms. Hoover praised Kelsi's background and described her experience as impressive and exciting for her joining the board. Ms. Franzen stated she appreciated Kelsi's willingness to take on the challenge. Mr. Geers also participated in the interview and fully endorsed Kelsi Goins. All members present, voted, "Yes." The motion passed.

F) MINUTES OF PREVIOUS MEETING

There were no minutes of the previous meeting.

G) SPECIAL PRESENTATIONS

There were no special presentations.

H) PUBLIC HEARINGS

There were no public hearings.

I) REQUEST TO ADDRESS COUNCIL

1) Karl Hoalst Re: Zoning Permit

Mr. Hoalst lives at 8817 Tulipwood Court. Mr. Hoalst addressed Council about his property at 4162 Forest Avenue regarding a driveway permit in Norwood including a zoning permit and curb cut permit.

2) Cheryl Makepiece Re: Current Events

Cheryl Makepiece is on Crown Avenue. Cheryl addressed Council about the treatment of Victory Memorial Park and past decisions, the Honor Flight Program, Veteran Partnerships, and the openness to the community and collaboration.

3) Sonny James Re: Community Engagement and Safety

Mr. James lives at 4305 Ashland Avenue. Mr. James addressed Council regarding the new Clerk of Council and invited council and residents to attend the First Annual Youth and Community Summit addressing youth's concerns.

4) Robert James Re: Community Support and Business Update

Mr. James has a business located at 3850 Montgomery Road; he is the owner of Boom Fitness Center. Mr. James addressed Council regarding the support he has received from Council and Norwood, he is interested in having partnership with Norwood High School to host future events.

J) REPORTS OF STANDING COMMITTEES OF COUNCIL

1) Law, Ordinance, Human Resources & Compliance – 4/15/2025

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to receive and file the report. All members present voted "Yes." The motion passed.

2) Small Business & Economic Development – 4/22/2025

Removed during amendment of the agenda.

3) Finance, Budget, Audit, & Claims – 4/22/2025

Removed during amendment of the agenda.

4) Law, Ordinance, Human Resources & Compliance - 4/28/2025

Removed during amendment of the agenda.

5) DEI Advisory Board - 5/7/2025

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On a motion made by Ms. Bowling, seconded by Ms. Royse, it was moved to accept the committee report. All members present voted “Yes.” The motion passed.

K) THIRD READING OF ORDINANCES/RESOLUTIONS

1) RESOLUTION ADOPTING THE CITY OF NORWOOD TREASURER’S AMENDED STATEMENT OF INVESTMENT POLICY

On a motion made by Ms. Franzen, seconded by Ms. Hoover. It was moved to suspend the rules and hear all three readings of the ordinance. All members voted “Yes.” The motion passed.

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to pass the resolution. All members present voted “Yes.” The motion passed.

L) SECOND READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING THE NORWOOD PUBLIC RECORDS POLICY ADOPTED BY ORDINANCE 52-2020

On a motion made by Ms. Hoover, seconded by Mr. Girton. It was moved to hear the second reading of the ordinance. All members present voted, “Yes.”

Ms. Franzen provided clarity regarding reimbursement of expense travel and updating the guidebook.

M) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING SECTIONS 6.01 AND 6.02 OF THE PERSONAL POLICY AND PROCEDURE MANUAL OF THE CITY OF NORWOOD, OHIO AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Ms. Franzen, it was moved to suspend the rules and have all three readings. All members present voted “Yes.” The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Royce, it was moved to pass the ordinance. All members present voted “Yes.” The motion passed.

2) RESOLUTION AUTHORIZING THE CITY AUDITOR TO APPROVE A “THEN AND NOW” CERTIFICATE FROM THE STREETS FUND 1001-0852-57200 TO PAY THE OUTSTANDING INVOICE FOR SERVICES ALREADY RENDERED BY CAPITAL ELECTRIC AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to suspend the rules and have all three readings. All members present voted “Yes.” The motion passed.

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to pass the ordinance. All members present voted “Yes.” The motion passed.

Mr. Moore asked for clarification from Mr. Powers. Mr. Powers explained it was for emergency repair of a streetlight loop, it was an emergency repair.

3) RESOLUTION AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO APPLY FOR FUNDS THROUGH THE METRO TRANSIT INFRASTRUCTURE FUND TO RECONSTRUCT WEYER AVENUE FROM MONTGOMERY TO ALLISON AND FURTHER AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO ANY NECESSARY AGREEMENTS TO RECEIVE THOSE FUNDS, AND DECLARING AN EMERGENCY

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to suspend the rules and have all three readings. All members present voted, “Yes.” The motion passed.

Ms. Hoover asked for clarification from Mr. Powers to explain. Mr. Powers stated this grant came from a Hamilton County Fund for transportation, infrastructure, including pedestrian, and road improvements. The city has successfully used these funds previously. The application is due by the end of the month and the results will be announced in October/November.

On a motion made by Mr. Breadon, seconded by Ms. Franzen, it was moved to pass the resolution. All members present voted, “Yes.” The motion passed.

4) ORDINANCE TO CHANGE APPROPRIATIONS FOR THE YEAR AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Ms. Franzen, it was moved to suspend the rules and have all three readings. All members present voted, “Yes.” The motion passed.

Mr. Girton asked for clarification from Mr. Miracle regarding the document to correct appropriations with the Fiscal Recovery Plan that was passed. The deputy auditor prepared a detailed report outlining the fund balance prior to the changes, update due to the FRP and make the necessary appropriate changes. Once a certified copy of the ordinance is obtained, it was sent to the Hamilton County Auditor by that following Monday. The updated Certificate of Estimate was approved on the following Tuesday.

On a motion made by Mr. Breadon, seconded by Mr. Girton, it was moved to pass the ordinance. All members present voted, “Yes.” The motion passed.

5) ORDINANCE TO AUTHORIZE SETTLEMENT OF LAWSUITS AGAINST THE CITY OF NORWOOD FILED ON BEHALF OF TINA L. COSTANZO REGARDING 257 MOUND VIEW DRIVE AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Ms. Hoover, it was moved to suspend the rules and all three readings. All members voted, “Yes.” The motion passed.

On a motion made by, Ms. Bowling, seconded by Ms. Franzen, it was moved to pass the ordinance. All members present voted, “Yes.” The motion passed.

N) ADMINISTRATION REPORTS

Mayor Schneider began by thanking the Council for hiring a new Clerk of Council. Mayor Schneider also discussed the upcoming Memorial Day event scheduled for Monday, May 26 at Victory Park. Mayor Schneider provided an update on the pedestrian crossing at Wasson Way and Montgomery Road is active and functioning with timed signals. There has been a delay in the resurfacing project on Montgomery Road due to communication issues between ODOT and divisions. There are continued negotiations and progress toward the purchase of the rail line. Lastly, Mayor Schneider provided an update on the Elm Avenue project and the nearing of the final stages before groundbreaking, by June.

James Bonsall, Treasurer’s Office, stated staffing remains a challenge and the tax clerk position will be reposted soon. The city office continues to generate community interest and run full operations.

Ken Miracle, Auditor’s Office, stated the Record Retention Commission met on May 6, 2025. The auditor’s office retention schedule was approved and submitted to the Ohio History Connection and State Auditor for further approval. The upcoming 2026 Tax budget is due July 18, 2025. The Law department is reviewing the Paylocity Agreement. The auditor’s office is drafting the first purchasing card manual to improve procurement efficiency.

Keith Moore, Norwood Law Director, did not have a report at this time.

O) UNFINISHED BUSINESS

Ms. Franzen proposed an Infrastructure Committee meeting for Thursday, May 29 at 6:30PM at City Hall to discuss the Capital Improvement Plan and preliminary information related to street repair prioritization. There is a plan to host a public meeting in June to communicate the long-term street improvement strategy.

Mr. Geers reminded residents to participate in the community survey that can be found in Norwood’s parks.

P) NEW BUSINESS

Mr. Girton provided an update about Tower Park, a grant was provided from Norwood Together, Gem of the Highlands, and a private donation, Tower Park will receive significant improvements, including resurfacing and reinstallation of fencing. Assistance was needed for weeding and surface clean up in preparation for new asphalt.

Ms. Bowling provided an update for Pride Month activities in Norwood. The activities will begin on June 1st with the Pride Market, June 8th will include a Pride Ride, June 22nd will include be on Wasson Way and allow for community members to write positive messages along the path in chalk, and on June 29th, there will be a book club discussion.

Ms. Hoover provided a QR code for residents interested in being apart of the Diversity, Equity, and Inclusion Advisory Board. For the Yard Waste College Program, bags are available at the Norwood Board of Health. The use of these bags provides environmental and financial benefits. There is a potential grant opportunity with the Board of Health and Hamilton County Resource for Norwood to become a target community for recycling support and grants. Ms. Hoover also highlighted the Mobile Crisis Program Awareness. Ms. Hoover provided the new date for the Norwood Day Parade occurring on Friday, July 18, 2025.

Mr. Bredon acknowledged an active fire response on Hunter Avenue and extended thoughts and prayers for the safety of Norwood firefighters and residents. Mr. Bredon also provided a historical article from 1989.

President Geers provided a reminder to now blow grass clippings into streets or onto curbs.

Q) COMMUNICATIONS

1) Ken Miracle, Auditor Re: EOM Report Letters

On a motion made by Mrs. Franzen, seconded by Ms. Bowling, it was moved to receive and file the letter. All members present voted “Yes.” The motion passed.

2) Keith Moore Re: Request for Executive Session

On a motion made by Mr. Moore, seconded by Ms. Franzen, it was moved to receive and file the letter. All members present voted “Yes.” The motion passed.

Council entered Executive Session

Council returned from Executive Session.

Ms. Franzen moved to amend the agenda to include an ordinance to authorize the settlement of lawsuits filed on behalf of Tina L/ Costanzo regarding 257 Mound View Drive and declare an emergency.

R) EXCUSE ABSENT MEMBERS

There were no absent members.

S) ADJOURNMENT

On a motion by Ms. Bowling, seconded by Mr. Moore, it was moved to adjourn. All members present voted “Yes.” The motion passed.

Natalie Assaf.
Clerk of Council

Joseph S. Geers
President of Council



Norwood City Council

Council Chambers | Norwood City Hall

4645 Montgomery Road | Norwood, Ohio 45212

May 27, 2025 | 7:30pm

A) CALL TO ORDER

The Council for the City of Norwood met in a regular session on the above date with Mr. Joseph Geers presiding. The meeting opened with a moment of reflection and the Pledge of Allegiance.

B) MOMENT OF REFLECTION

C) PLEDGE OF ALLEGIANCE

D) ROLL CALL

On roll call, the following members answered present: Ms. Franzen, Ms. Hoover, Ms. Royce, Ms. Bowling, Mr. Moore, Mr. Girton and Mr. Breadon. All members present.

E) AMENDMENT OF AGENDA

There were three additions to the agenda with reports from standing committees on council, with a Finance committee report from April 22, 2025, as well as the Small Business and Economic Development Committee Report from April 22, 2025. Ms. Hoover requested council go into Executive Chamber.

On a motion made by, Ms. Hoover, seconded by Mr. Girton, it was moved to amend the agenda as follows. All members voted, "Yes." The motion passed.

F) MINUTES OF PREVIOUS MEETING

There were no minutes of the previous meeting.

G) SPECIAL PRESENTATIONS

1) Clint Zimmerman, Public Works Director – Public Works

Public Works consists of 5 departments with 16 full-time employees, normally 17, currently hiring to fill a mechanic vacancy and 4 seasonal employees for 12 weeks. The departments within Public Works is the Parks, Streets, Paint and Sign, Garage, and Water. For 2024, there were many accomplishments including the resurface of Smith Road, reconstruction of Lincoln Avenue with a targeted completion time at the end of June 2025, coordinating major infrastructure projects including the Elm Avenue Sewer Project and the Ralston Avenue Reconstruction, managed repairs to several storm sewers and inlet pipes, collaborated with ODOT on the 562 Project, organized Norwood Day Parade logistics, held two successful tire and freon disposal events, and compiled with EPA's Lead and Copper Rule with an October deadline. The goals for 2025 are to increase staff safety training, implement success planning with the addition of hiring an Assistant Superintendent of Public Works, manage many infrastructure projects, and prepare for the triannual sanitary survey.

Ms. Hoover inquired about the Consumer Confidence Report, Mr. Zimmerman confirming it as a federal requirement with an estimated cost of \$6,000.00 to \$8,000.00. Ms. Hoover followed up to ask about the Assistant Superintendent role and its duties, Mr. Zimmerman stated this position will focus on field management, project execution, and supporting the Superintendent. Mr. Zimmerman also provided additional information regarding his priorities including: giving greater attention to the water side, focus on federal funding, infrastructure planning, and strategic planning for long-term water system health. Ms. Hoover asked the total estimated value of repair work. Mr. Zimmerman estimated the cost being around \$8,500,000.00, Ms. Hoover acknowledged the efficiency and cost-effectiveness of managing such a large scope of infrastructure work with limited resources.

Mr. Moore inquired about SeeClickFix, in regard to public usage and effectiveness of the digital tool. Mr. Zimmerman, stated it was very effective, increased usage by the public, allows for city to track and prioritize as well as respond to concerns more efficiently.

Mr. Girton shared gratitude with Mr. Zimmerman and the Public Works team in regards to the Snow Response during the winter months.

H) PUBLIC HEARINGS

There were no public hearings.

I) REQUEST TO ADDRESS COUNCIL

1) Karl Hoalst Re: Zoning Permit Presentation

Mr. Hoalst lives at 8817 Tulipwood Court. Mr. Hoalst addressed with a presentation for Council about his property at 4162 Forest Avenue regarding a driveway permit in Norwood including a zoning permit and curb cut permit.

2) Sonny James Re: Community Engagement and Safety

Mr. James lives at 4305 Ashland Avenue. Mr. James addressed Council regarding the First Annual Youth and Community Summit addressing youth's concerns, thanking Council Members for attending, providing the 4 Pillars of the program, and shared about the next opportunity for a Think Tank and Action Plan.

J) REPORTS OF STANDING COMMITTEES OF COUNCIL

1) Finance, Budget, Audit & Claims – 4/22/2025

On a motion made by Mr. Breadon, seconded by Ms. Hoover, it was moved to receive and file the report. All members present voted “Yes.” The motion passed.

2) Small Business and Economic Development Committee

On a motion made by Mr. Girton, seconded by Mr. Moore, it was moved to receive and file the report. All members present voted, “Yes.” The motion passed.

K) THIRD READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING THE NORWOOD PUBLIC RECORDS POLICY ADOPTED BY ORDINANCE 52-2020

On a motion made by Ms. Franzen, seconded by Ms. Hoover, it was moved to hear the third reading of the ordinance. All members present voted, “Yes.” The motion passed.

On a motion made by Mr. Girton, seconded by Ms. Hoover, it was moved to pass the ordinance. Ms. Franzen, Ms. Hoover, Mr. Moore, Mr. Girton voted “yes,” all other members voted, “no.” The motion passed.

L) SECOND READING OF ORDINANCES/RESOLUTIONS

There were no seconding readings of ordinances/resolutions.

M) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS

1) AN ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A LOAN AGREEMENT WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY NOT TO PROCEED \$400,000.00 TO REPLACE LEAD WATER SERVICE LINES TO PRIVATELY-HELD PROPERTIES ON MONTGOMERY ROAD FROM NORWOOD AVENUE TO FENWICK AVENUE, AND DECLARING AN EMERGENCY

On a motion made by Ms. Franzen, seconded by Mr. Breadon, it was moved to suspend the rules and hear all three readings. All members present, voted, “Yes.”

On a motion made by Mr. Girton, seconded by Ms. Hoover, it was moved to pass the ordinance. All members present voted, “Yes.” The motion passed.

2) AN ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A LOAN AGREEMENT WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY NOT TO EXCEED \$400,000.00 TO REPLACE LEAD WATER SERVICE LINES TO PRIVATELY HELD PROPERTIES ON ROLSTON AVENUE FROM WORTH AVENUE TO DALE ROAD, AND DECLARING AN EMERGENCY.

On a motion made by Ms. Bowling, seconded by Mr. Girton, it was moved to suspend the rules and hear all three readings. All members present voted, “Yes.” The motion passed.

On a motion made by Mr. Breadon, seconded by Ms. Royse, it was moved to pass the ordinance. All members present voted, “Yes.” The motion passed.

3) ORDINANCE AMENDING NORWOOD CODIFIED ORDINANCE SECTION 1759.07 “NUISANCES” TO REVISE THE TYPES OF WEEDS DETERMINED TO BE A NUISANCE

On a motion made by Ms. Franzen, seconded by Mr. Moore, it was moved to hear the first reading. Ms. Franzen clarified the language was adjusted after consulting with the health department and clarifies it is only unmanaged growth and removed references to native plants like milk weed. All members present voted, “Yes.” The motion passed.

4) ORDINANCE AMENDING ORDINANCE 19-2025 TO AUTHORIZE THE SAFETY-SERVICE DIRECTOR TO ENTER INTO A CONTRACT WITH FORD DEVELOPMENT FOR THE MONTGOMERY ROAD PEDESTRIAN SAFETY IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY

On a motion made by Mr. Girton, seconded by Mr. Breadon, it was moved to suspend the rules and hear all three readings. All members present voted, “Yes.” The motion passed.

On a motion made by Ms. Hoover, seconded by Ms. Bowling, it was moved to pass the ordinance. All members present voted, “Yes.” The motion passed.

N) ADMINISTRATION REPORTS

Mayor Schneider began by providing gratitude for the Memorial Day Ceremony and reiterating the importance of the event. Mayor Schneider provided an update on the Montgomery Road Construction projects including significant construction activity anticipated throughout the summer, including the coordination of the parade and related events. Mayor Schneider shared upcoming events occurring in Norwood, including the Car Show, scheduled the Saturday before Norwood Day, which is on a Friday. Norwood Day will take place on Harris Avenue. Mayor Schneider shared information regarding Norwood’s swimming pool operations, cold weather impacted the start date, but the pool is open. Mayor Schneider acknowledged the Financial Recovery Plan remained a challenge and ongoing issue, but anticipates the issue may outlast his term. Mayor Schneider acknowledged his late arrival to the council meeting and closed out his report.

James Bonsall provided the Treasurer’s Report, he presented with Tax Commissioner Tim Wagers to the Finance Committee prior to the Council Meeting. The Year-to-Date collections for tax revenue are

up 15%, primarily due to net profit taxes. Net profit tax revenue is unpredictable. Mr. Bonsall met with the Recreation Department team to review the pool program procedures and contracts, where they discussed improvements in revenue reporting to ensure pool passes and admissions are correctly categorized. The Tax Department Team has made substantial progress despite hiring delays.

Ken Miracle provided current progress on the tax budget with expenses reviewed by May 21. There are weekly meetings held every Wednesday at 3PM with two finance committee members with a goal to submit the final budget for all three readings before the July 15 deadline. There is progress on the purchase card manual, aiming for June Council Meeting presentation.

Keith Moore, Norwood Law Director, did not have a report at this time.

O) UNFINISHED BUSINESS

Ms. Hoover and Mr. Geers shared that nearly 700 community surveys have been completed. Survey QR codes are posted throughout parks with discussion of distributing survey QR codes via the Chamber of Commerce and printing and distributing cards for local businesses. The survey will remain open through the end of July for maximum engagement.

Ms. Hoover provided an update for the Victory Park Memorial Day Ceremony, having a large audience and a significant number of veterans. The speaker highlighted their experience on the Honor Flight. Council is working to improve awareness by ensuring next year’s event is included early on for the city calendar.

Ms. Bowling provided an update for Norwood’s Pride Events.

Ms. Hoover shared an update for the energy aggregation program update, the new service begins June 2025 with the anticipated benefit of cost savings for residents.

P) NEW BUSINESS

Mr. Girton provided an update for the Water Tower Park Cleanup with 50 attendees participating including children. The park has new asphalt, a pre-paid fence line. There was a federal funding request for Dorl Field. Representative Landsman submitted a \$1,500,000.00 improvement request for FY 2026. Community funding was removed from the 2025 budget due to a state freeze. Currently, awaiting appropriations decision.

Council discussed the Norwood Community TV ask, with the ask of the finance committee to evaluate the \$40,000.00 funding request.

Q) COMMUNICATIONS

1) Mayor Victor Schneider Re: April Mayor’s Court Fines

On a motion made by Mrs. Franzen, seconded by Ms. Hoover, it was moved to receive and file the letter. All members present voted “Yes.” The motion passed.

2) Susan Hoover Re: Request for Executive Session

On a motion made by Mr. Girton, seconded by Ms. Bowling, it was moved to receive and file the letter and enter executive session. All members present voted “Yes.” The motion passed.

Council entered Executive Session

Council returned from Executive Session.

R) EXCUSE ABSENT MEMBERS

There were no absent members.

S) ADJOURNMENT

On a motion made by Ms. Franzen, seconded by Ms. Royse, it was moved to adjourn the meeting. All members present voted, “yes.” The motion passed.

Kelsi Goins
Clerk of Council

Joseph S. Geers
President of Council



Norwood City Council
Council Chambers | Norwood City Hall
4645 Montgomery Road | Norwood, Ohio 45212
June 10, 2025 | 7:30pm

A) CALL TO ORDER

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B) MOMENT OF REFLECTION

C) PLEDGE OF ALLEGIANCE

D) ROLL CALL

On roll call, the following members answered present: Ms. Franzen, Ms. Royce, Ms. Bowling, Mr. Moore, and Mr. Girton.

E) AMENDMENT OF AGENDA

On a motion made by, Ms. Franzen, seconded by Mr. Royce, it was moved to amend the agenda as follows: remove the committee report for Infrastructure, Parks, Recreation. All members present voted, "Yes." The motion passed.

F) MINUTES OF PREVIOUS MEETING

There were no minutes of the previous meeting.

G) SPECIAL PRESENTATIONS

There were no special presentations.

H) PUBLIC HEARINGS

There were no public hearings.

I) REQUEST TO ADDRESS COUNCIL

1) Karl Hoalst Re: Safety Director

Mr. Hoalst lives at 8817 Tulipwood Court. Mr. Hoalst submitted an online request to speak but was not present.

2) Sonny James Re: Youth and Safety

Mr. James lives at 4305 Ashland Avenue. Mr. James addressed the national and local stress of events, asked for prayer for peace of one another, emphasized community, and highlighted the recent Youth and Community Safety Summit. Mr. James announced his plans for a follow-up summit in July.

3) John Easton Re: Resolution for June Pride Month

Mr. Easton lives at 4212 Hunter Ave. Mr. Easton addressed council during the introductory reading of ordinances/resolutions in regards to the resolution declaring June 2025 to be pride month in the city of Norwood and expressed concerns that the resolution may divide rather than unify the community.

J) REPORTS OF STANDING COMMITTEES OF COUNCIL

1) Committee of the Whole

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to file and accept the report. All members present voted, "Yes." The motion passed.

2) Finance, Budget, and Audit: 05/27/2025

On a motion made by Ms. Bowling, seconded by Mr. Moore, it was moved to file and accept the report. All members present voted, "Yes." The motion passed.

K) THIRD READING OF ORDINANCES/RESOLUTIONS

There were no third readings of ordinances/resolutions.

L) SECOND READING OF ORDINANCES/RESOLUTIONS

1) ORDINANCE AMENDING NORWOOD CODIFIED ORDINANCE SECTION 1759.07 "NUISANCES" TO REVISE THE TYPES OF WEEDS DETERMINED TO BE A NUISANCE

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to have the second reading. All members present voted, "Yes." The motion passed.

M) INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS

1) A RESOLUTION TO APPROVE THE FINAL HAMILTON COUNTY 911 PLAN PURSUANT TO OHIO REVISED CODE CHAPTER 128 AND DECLARING AN EMERGENCY

On a motion made by Ms. Bowling, seconded by Mr. Girton, it was moved to have the first reading. All members present voted, "Yes." The motion passed.

2) RESOLUTION DECLARING JUNE 2025 TO BE PRIDE MONTH IN THE CITY OF NORWOOD

On a motion made by Ms. Bowling, seconded by Ms. Franzen, it was moved to have the first reading of the resolution. All members present voted, "Yes." The motion passed.

Ms. Franzen acknowledged former council member Eric Thompson for this role in initiating this resolution.

Ms. Bowling shared remarks acknowledging challenges still faced by the LGBTQ+ community.

N) ADMINISTRATION REPORTS

Mayor Schneider provided an update regarding Beautify Norwood the third week of June. Mayor Schneider encouraged Norwood residents to beautify their properties and take pride in living in Norwood. James Bonsall provided an update regarding hiring for Tax Clerks; the starting wage is between \$20 - \$21 an hour. Mr. Bonsall requested executive session at the end of the meeting to discuss pending/imminent litigation with legal counsel regarding recent discussions with the school district. Ken Miracle provided an update with the finance committee, regarding the tax budget. A public hearing is scheduled for June 24. Mr. Miracle provided the new email address for, accounting@norwood.gov was established for streamline. The P Card Manual is complete and will be introduced for a first reading in June.

Keith Moore, Norwood Law Director, did not have a report at this time.

O) UNFINISHED BUSINESS

Ms. Franzen provided an update for the Infrastructure Committee. A meeting was held, but no quorum was achieved due to a last-minute injury.

P) NEW BUSINESS

Mr. Moore raised concerns regarding communications around the traffic study and the liquor license notice. There was clarification provided addressing the liquor license responses collected and then presented at the next council meeting. Mr. Moore also commended the Touch-a-Truck Event, hosted by Norwood Ready Kids Organization in partnership with Norwood Fire and Police departments. President Geers reiterated the tax budget public hearing will be held on June 24.

Q) COMMUNICATIONS

1) Mayor Victor Schneider Re: May Mayor’s Court Fines

On a motion made by Ms. Franzen, seconded by Ms. Bowling, it was moved to file and accept the report. All members present voted, “Yes.” The motion carried.

Council entered Executive Session
Council returned from Executive Session.

Following the return from Executive Session, Mr. Girton, seconded by Ms. Bowling. It was moved to amend the agenda to add a report from the finance committee. All members present voted, “Yes.” The motion carried.

R) EXCUSE ABSENT MEMBERS

On a motion made by Mr. Moore, seconded by Ms. Bowling, it was moved to excuse absent members (Ms. Hoover and Mr. Breadon). All members present voted, “Yes.” The motion carried.

S) ADJOURNMENT

On a motion made by Mr. Girton, seconded by Ms. Bowling. It was moved to adjourn the meeting. All members present voted, “Yes.” The motion carried.

Kelsi Goins
Clerk of Council

Joseph S. Geers
President of Council

**ORDINANCE AMENDING NORWOOD CODIFIED ORDINANCE
SECTION 1759.07 “NUISANCES” TO REVISE THE TYPES OF WEEDS
DETERMINED TO BE A NUISANCE**

WHEREAS, Norwood Codified Ordinance Section 1759.01, entitled “NUISANCES”, declares in subsection (a) that spreading or maturing seeds of weeds to be a nuisance, followed by a list of nuisance weeds; and

WHEREAS, Council has determined that the list in Section 1759(a) includes plants that are important food sources for pollinators; and

WHEREAS, Council has determined that the list in Section 1759(a) does not include plants that the State of Ohio has declared to be prohibited noxious weeds under Ohio Administrative Code 901:5-37-01 “Prohibited Noxious Weeds”; and

WHEREAS, Council has determined that Section 1759(b) declares grass in excess of eight inches in height to be a nuisance, but should also declare that weeds in excess of that height are also a nuisance; Now, Therefore,

BE IT ORDAINED, by the Council of the City of Norwood, State of Ohio that:

SECTION 1. Norwood Codified Ordinance Section 1759.01, entitled “Nuisances”, is hereby amended to read as follows:

1759.01 NUISANCES.

The following items on private property are declared to be nuisances:

(a) Any noxious weed as defined by the Ohio Administrative Code Section 901:5-37-01, “Prohibited Noxious Weeds”, as it may be amended from time to time, as well as poison ivy, poison oak, or any other weed that is poisonous to the touch;

(b) Any and all grass and other vegetation, including honeysuckle, in excess of eight inches in height, but excluding trees, shrubs, or cultivated flowers and gardens managed or maintained by the owner or person in control of the property on which such vegetation is located;

(c) Any roots of trees which obstruct any portion of a sewer located on City property or within City easements;

(d) Any shrubs or bushes located within twenty feet of the intersection of two or more streets and abutting either the sidewalk or the normal sidewalk location if the shrubs or bushes exceed two feet in height above the surface of either the sidewalk or the normal sidewalk location;

(e) Any tree, plant, bush, or shrub the branches or trunk of which obstruct or impede traffic on any street or public place. Branches overhanging within nine feet of the surface of any sidewalk or within thirteen and one-half feet of the surface of any street shall be deemed prima-facie to obstruct or impede traffic thereon;

(f) Any tree or branch of any tree which is in danger of falling due to decay or rot or any other reason, or any tree which contains any disease or insect infestation which can spread to other trees;

(g) Any dead tree or bush that would leave debris on any adjoining property, or cause damage to property.

PASSED _____
Date

Joseph S. Geers
President of Council

ATTEST:

Kelsi Goins, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the _____ day of _____, 2025 in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio, for his signature on the _____ day of _____, 2025.

Kelsi Goins
Clerk of Council

APPROVED _____
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Kelsi Goins, the duly appointed Clerk of Council, attests that this ordinance was published in the _____ on _____ and _____.
(Name of Newspaper) (date) (date)

Kelsi Goins
Clerk of Council

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings _____
Date

Tabled _____
Date

Vetoed _____
Date

**A RESOLUTION TO APPROVE THE FINAL HAMILTON COUNTY 911 PLAN
PURSUANT TO OHIO REVISED CODE CHAPTER 128 AND DECLARING AN
EMERGENCY**

WHEREAS, the State of Ohio has enacted legislation under Ohio Revised Code Chapter 128 governing the establishment and operation of Enhanced 9-1-1 (E9-1-1) systems, and requires counties to develop and maintain a comprehensive countywide final plan for public safety answering point (PSAP) services; and

WHEREAS, Hamilton County has completed the development of its Final 911 Plan in accordance with the requirements of ORC §128.03 and ORC §128.06; and

WHEREAS, the Board of County Commissioners of Hamilton County, Ohio, formally approved the Final 911 Plan on April 10, 2025, following the procedures set forth in Chapter 128 of the Ohio Revised Code; and

WHEREAS, this legislative body, having reviewed the Final 911 Plan and finding that the plan supports the continued enhancement of 911 service delivery within the County, desires to approve the plan as required under ORC §128.03 and related provisions;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood, Hamilton County, Ohio, that:

SECTION 1: The Council hereby approves the Final Hamilton County 911 Plan, as adopted by the Hamilton County Board of Commissioners on April 10, 2025, and authorizes its submission to the appropriate county and state authorities as evidence of the jurisdiction's approval pursuant to ORC Chapter 128.

SECTION 2: The Clerk of this City Council is hereby directed to certify a copy of this Resolution to the Hamilton County 911 Planning Committee for inclusion in the record of jurisdictional approvals.

SECTION 3: This Resolution is hereby declared to be an emergency resolution and measure necessary for the immediate preservation of the public peace, health, safety, and general welfare, and shall go into effect forthwith. The reason for said emergency is to enable the City of Norwood to pass, approve, sign, certify, and send it to the Hamilton County Communication Center Director for immediate submission to the Hamilton County 911 Planning Committee to comply with Ohio Revised Code 128.08.

ATTEST:

Kelsi Goins, the duly appointed Clerk of Council, attests that this Resolution was passed at a regular/special meeting of Norwood City Council on the _____ day of _____, 2025, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing resolution was submitted to the Mayor of the City of Norwood, Ohio for his signature on the _____ day of _____, 2025.

Kelsi Goins
Clerk of Council

APPROVED _____
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Kelsi Goins, the duly appointed Clerk of Council attests that this ordinance was published in the _____ on _____ and _____.
(Name of Newspaper) (date) (date)

Kelsi Goins
Clerk of Council

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings _____
Date

Tabled _____
Date

Vetoed _____
Date

B1-2
On motion of Commissioner Driehaus, Seconded by Commissioner Summerow Dumas
the following resolution was adopted...

**APPROVING THE FINAL 9-1-1 PLAN PURSUANT TO OHIO
REVISED CODE CHAPTER 128**

WHEREAS, Ohio Revised Code Chapter 128 requires each county to develop and maintain a Final Plan for the operation and funding of 9-1-1 systems within the county; and

WHEREAS, the Hamilton County 9-1-1 Planning Committee has reviewed and approved the proposed Final 9-1-1 Plan in accordance with the procedures set forth in ORC §128.06; and

WHEREAS, the Final Plan outlines the structure, operations, funding, and participating subdivisions for 9-1-1 service delivery in Hamilton County; and

WHEREAS, the Hamilton County Board of County Commissioners recognizes the necessity of maintaining a coordinated and efficient 9-1-1 system to ensure the safety and welfare of all county residents and visitors.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Hamilton County, Ohio:

1. That the Board hereby approves and adopts the Final 9-1-1 Plan for Hamilton County, as submitted by the Hamilton County 9-1-1 Planning Committee and as required by ORC §128.06.
2. That the Clerk of the Board is hereby directed to transmit a certified copy of this resolution to the Ohio 9-1-1 Program Office and to maintain it on file with the official records of the County.
3. That this Resolution shall take effect and be in force from and after its adoption.

ADOPTED at a regularly adjourned meeting of the Board of County Commissioners of Hamilton County, Ohio on this 10th day of April, 2025.

Ms. Driehaus

Yes

Ms. Summerow Dumas

Yes

Ms. Reece

Excused

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED, that the foregoing is a true and correct transcript of a resolution adopted by the Board of County Commissioners of Hamilton County, Ohio, on this 10th day of April 2025.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the official seal of the Board of County Commissioners of Hamilton County, Ohio, on this 10th day of April 2025.



Leslie Hervey, Clerk
Board of County Commissioners
Hamilton County, Ohio

Hamilton County

9-1-1 FINAL PLAN



Hamilton County
**Emergency
Communications**



Prepared by: Andrew W. Knapp
9-1-1 Coordinator
Hamilton County, Ohio
Andrew.knapp@hamiltoncountyohio.gov
March 14, 2025

9-1-1 Final Plan
Hamilton County, Ohio

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Appendix A - Hamilton County 911 Expenditures 202420

Foreword

It is the intent of the 9-1-1 Planning Committee and Technical Advisory Committee that this 9-1-1 plan for Hamilton County comply; in every respect, with applicable legal statutes, charter requirements, governmental regulations which have the effect of law, and judicial opinions. Should any article, section, or portion of this plan be held unlawful and unenforceable by any court, legislative or administrative tribunal of competent authority, then such decision or legislation shall apply only to that specific article, section, or portion of the plan for that community. The remainder of the plan shall remain in full force and effect.

Introduction

Emergency communication is a critical component of public safety, ensuring that residents and visitors in Hamilton County receive timely and effective emergency response services. The Hamilton County 911 Final Plan serves as a comprehensive framework for the county's emergency dispatch operations, outlining the structure, governance, and technological advancements necessary to maintain a modern, efficient, and responsive 911 system.

This plan aligns with Ohio Revised Code (ORC) 128 and other relevant statutes to ensure compliance with state regulations and best practices in emergency communication. It reflects collaboration between Hamilton County's emergency management agencies, public safety answering points (PSAPs), local law enforcement, fire departments, emergency medical services, and community stakeholders.

With this plan, Hamilton County reaffirms its commitment to public safety by modernizing its 911 infrastructure, integrating innovative technology, and fostering collaboration among emergency service providers. The strategies and recommendations outlined herein will help ensure that all residents and visitors in Hamilton County receive the highest level of emergency response and care when they need it most.

Background and History

The concept of a three-digit uniform emergency telephone number has existed for at least 4 decades in the United States and for even longer in Great Britain and other European countries. In 1967, a Presidential Advisory Commission recommended establishment of a common, nationwide telephone number for public use in an emergency. In 1968, the digits 9-1-1 were reserved for this purpose. In the late 1970s, technological advances in communications led to the development of Enhanced 9-1-1 (or "E9-1-1"). The ability to automatically identify the location of a caller made E9-1-1 an even more attractive system for urban, multi-jurisdictional areas. Technological advancements in the communications industry strengthened interest in the E9-1-1 system among Hamilton County communities.

In 1982, Cincinnati Bell surveyed local communities and found that over 90% were interested in moving forward with E9-1-1. However, research revealed that the county could not proceed with E9-1-1 until enabling legislation was approved by the State General Assembly. Many state-wide organizations worked in conjunction with legislators to initiate development of 9-1-1 legislation in response to broad public support. After over two years of work, H.B. 491 was signed into law on June 18, 1985. This legislation established a procedure whereby local governments may initiate a local planning process for 9-1-1 and provided a system for sharing costs among the State, phone users and local governments.

The Hamilton County Board of commissioners, in compliance with enacted H.B. 491, established a five-member 9-1-1 Planning Committee on November 13, 1985. This Committee, in conjunction with a Technical Advisory Committee, was charged with the responsibility of drafting a plan for implementing 9-1-1 in Hamilton County. The membership of both committees included broad-based representation of municipalities, townships, emergency service providers, the business community and communications field. Throughout the preparation of the Implementation Proposal and Final Plan, input and participation from local communities was encouraged.

Meetings were held with the Hamilton County Municipal League on January 29, 1986 and the Township Trustees' and Clerks Association on February 13, 1986 to share information on the 9-1-1 planning process and to give opportunity for community representatives to discuss 9-1-1 and raise questions. All Communities were also invited to attend a meeting at the Blue Ash Municipal Building to address specific issues related to costs. All Planning Committee meetings were open to the public and the media.

An implementation proposal was prepared representing a compilation of each community's first preference for participation in the Hamilton County 9-1-1 system. Pursuant to the requirements of state statute, the Planning Committee held a public hearing on the proposed plan on April 15, 1986. Following the public hearing the Implementation Proposal was revised to reflect comments made prior to and during the public hearing. The Final Plan was then presented to the 9-1-1 Planning Committee and adopted on April 24, 1986. 9-1-1 in Hamilton County began operating on August 17, 1988 with the following Public Safety Answering Centers: Hamilton County Communications, City of Cincinnati, City of Norwood, and Springfield Township.

9-1-1 Program Review Committee - Voting Members

Ohio Revised Code section 128.06 provides the structure necessary for the 9-1-1 Program Review Committee in Hamilton County. It states that every county shall maintain a county 9-1-1 program review committee, which shall serve without compensation and shall consist of six voting members as follows:

- (1) A member of the board of county commissioners, or a designee, who shall serve as chairperson of the committee.
- (2) The chief executive officer of the most populous municipal corporation in the county.
- (3) A member of the board of township trustees of the most populous township in the county as selected by majority vote of the board of trustees.
- (4) A member of a board of township trustees selected by the majority of boards of township trustees in the county pursuant to resolutions they adopt.
- (5) A member of the legislative authority of a municipal corporation in the county selected by the majority of the legislative authorities of municipal corporations in the county pursuant to resolutions they adopt.
- (6) An elected official from within the county appointed by the board of county commissioners.

The Hamilton County 9-1-1 Program Review Committee

Name	Representing
Chairperson Mr. Lee Czerwonka, Council Member City of Blue Ash	Hamilton County Board of Commissioner's Designee
Ms. Sheryl M.M. Long	City of Cincinnati City Manager
Mr. David W. Linneberg, Trustee Green Township	Largest Township by Population
Mr. Tracy Kellums, Trustee Sycamore Township	Hamilton County Township Trustee's Association
Mr. Tom Camp, Council Member City of Deer Park	Hamilton County Municipal League Representative
Sheriff Charmaine McGuffey	Hamilton County Elected Official

9-1-1 Technical Advisory Committee

A technical advisory committee shall be established in order to advise the 9-1-1 Program Review Committee on the aspects of the day-to-day operation of Public Safety Answering Points within Hamilton County. The following entities shall be represented on the Technical Advisory Committee.

A Representative from Hamilton County Fire Chief's Association	
A Representative from Hamilton County Police Chief's Association	
A Representative from Hamilton County, Communications Center	
A Representative from City of Cincinnati, Emergency Communications Center	
A Representative from Hamilton County Emergency Management	
A Representative from City of Cincinnati Fire Department	
A Representative from City of Cincinnati Police Department	
A Representative from Hamilton County Sheriff's Department	
A Representative from Ohio State Highway Patrol	
A Representative from Local Exchange Carrier, (AltaFiber)	
A Representative from One Representative from Associate PSAP's; (City of Deer Park, Village of Indian Hill, and, Amberley Village)	
Chairman of the Board of Advisors for the County Law Enforcement Applied Regionally Committee (CLEAR)	

County 9-1-1 Coordinator

In accordance with Ohio Revised Code 128.05, Hamilton County shall appoint a county 9-1-1 coordinator to serve as the administrative coordinator for all public safety answering points participating in the countywide 9-1-1 final plan described in section 128.03 of the Revised Code and shall also serve as a liaison with other county coordinators and the 9-1-1 program office. Hamilton County Emergency Communications Center Director, Andrew Knapp, has been appointed as the County 9-1-1 Coordinator. This appointment was by resolution of the Board of County Commissioners on February 22, 2024.

Locations of Public Safety Answering Points

Hamilton County Communications Center 2377 Civic Center Drive Cincinnati, Ohio 45231	Total Number of 911 Positions: 20
Hamilton County Communications Back Up Facility 6245 Creek Road Cincinnati, Ohio 45242	Total Number of 911 Positions: 15
City of Cincinnati Emergency Communications Center 1000 Radcliff Drive Cincinnati, Ohio 45205	Total Number of 911 Positions: 23
City of Cincinnati Emergency Communications Center Backup Facility 800 Evans Street Cincinnati, Ohio 45204	Total Number of 911 Positions: 13
University of Cincinnati Police Department Primary Dispatch Center 51 W. Corry Blvd Cincinnati, Ohio 45221	Total Number of 911 Positions: 4
University of Cincinnati Police Department Backup Facility 3255 Eden Ave Cincinnati, Ohio 45220	Total Number of 911 Positions: 1

All Public Safety Answering Points are ENHANCED 911 and are NextGen911 Ready, pending the deployment of the State of Ohio ESInet. In the event of a catastrophic failure at any PSAP, 911 traffic can be rerouted or "roll-over" to Hamilton County ECC and/or City of Cincinnati ECC.

Geography Served-Direct Dispatch-Transferring Call

Hamilton County Emergency Communications

Hamilton County Communications Center shall provide 9-1-1 service for the following communities and is the primary dispatch point for all communities *with the exception of Amberley Village, City of Deer Park and Village of Indian Hill*. These communities receive a supervised transfer of 9-1-1 calls for law enforcement purposes only via a one button transfer. Each entity also has the ability to view location data via web-based resources such as RapidSOS.

VILLAGE OF ADDYSTON	HAMILTON CO. SHERIFF
	ADDYSTON EMS-MIAMI TWP
	ADDYSTON FIRE-MIAMI TWP
AMBERLEY VILLAGE	CALL TRANSFERRED
ANDERSON TOWNSHIP	ANDERSON TOWNSHIP EMS
	HAMILTON CO. SHERIFF
	ANDERSON TOWNSHIP FIRE
VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS POLICE-READING POLICE
	READING FIRE
	READING EMS
CITY OF BLUE ASH	BLUE ASH EMS
	BLUE ASH FIRE
	BLUE ASH POLICE
CITY OF CHEVIOT	CHEVIOT EMS
	CHEVIOT FIRE
	CHEVIOT POLICE
VILLAGE OF CLEVES	MIAMI TWP FIRE
	MIAMI TWP EMS
	HAMILTON CO. SHERIFF
COLERAIN TOWNSHIP	COLERAIN TOWNSHIP EMS
	COLERAIN TOWNSHIP FIRE
	COLERAIN TOWNSHIP POLICE
COLUMBIA TOWNSHIP	HAMILTON CO. SHERIFF
	LITTLE MIAMI FIRE/ DEERPARK SILV FD
	LITTLE MIAMI EMS/DEERK PARK SILV FD
CROSBY TOWNSHIP	CROSBY TOWNSHIP EMS
	CROSBY TOWNSHIP FIRE
	HAMILTON CO. SHERIFF
CITY OF DEER PARK	DEER PARK /SILVERTON FIRE
	DEER PARK SILVERTON EMS
	DEER PARK POLICE-CALL TRANSFERRED

DELHI TOWNSHIP	DELHI TOWNSHIP EMS
	DELHI TOWNSHIP FIRE
	DELHI TOWNSHIP POLICE
VILLAGE OF ELMWOOD PLACE	ELMWOOD PLACE EMS
	ELMWOOD PLACE FIRE
	ELMWOOD POLICE
VILLAGE OF EVENDALE	EVENDALE EMS
	EVENDALE FIRE
	EVENDALE POLICE
VILLAGE OF FAIRFAX	FAIRFAX POLICE
	LITTLE MIAMI FIRE
	LITTLE MIAMI EMS
CITY OF FOREST PARK	FOREST PARK EMS
	FOREST PARK FIRE
	FOREST PARK POLICE
VILLAGE OF GLENDALE	GLENDALE FIRE
	SHARONVILLE EMS
	GLENDALE POLICE
VILLAGE OF GOLF MANOR	DEERPARK/SILVERTON EMS
	DEERPARK/SILVERTON FIRE
	GOLF MANOR POLICE
GREEN TOWNSHIP	GREEN TOWNSHIP EMS
	GREEN TOWNSHIP FIRE
	GREEN TOWNSHIP POLICE
VILLAGE OF GREEN HILLS	GREENHILLS EMS
	GREENHILLS FIRE
	GREENHILLS POLICE
HAMILTON CO. PARKS	HAM. CO. PARK DISTRICT
CINCINNATI ANIMAL CARES (County Dog Warden)	HAM. CO. CINC ANIMAL CARES
CITY OF HARRISON	HARRISON EMS
	HARRISON FIRE
	HARRISON POLICE
HARRISON TOWNSHIP	HARRISON TWP EMS
	HARRISON TWP FIRE
	HAMILTON CO. SHERIFF
VILLAGE OF LINCOLN HEIGHTS	WOODLAWN EMS
	WOODLAWN FIRE
	HAMILTON CO. SHERIFF

VILLAGE OF LOCKLAND	LOCKLAND EMS
	LOCKLAND FIRE
	LOCKLAND POLICE
CITY OF MADEIRA	MADEIRA POLICE
	MADEIRA/INDIANHILL EMS
	MADEIRA/INDIANHILL FIRE
VILLAGE OF INDIAN HILL	MADEIRA/INDIANHILL EMS
	MADEIRA/INDIANHILL FIRE
	<i>INDIAN HILL RANGER-CALL TRANSFERRED</i>
VILLAGE OF MARIEMONT	MARIEMONT EMS
	MARIEMONT FIRE
	MARIEMONT POLICE
MIAMI TOWNSHIP	MIAMI TOWNSHIP EMS
	MIAMI TOWNSHIP FIRE
	HAMILTON CO. SHERIFF
CITY OF MILFORD	MILFORD EMS
	MILFORD FIRE
	MILFORD POLICE
CITY OF MONTGOMERY	MONTGOMERY EMS
	MONTGOMERY FIRE
	MONTGOMERY POLICE
CITY OF MT. HEALTHY	MT HEALTHY EMS
	MT HEALTHY FIRE
	MT HEALTHY POLICE
VILLAGE OF NEWTOWN	NEWTOWN POLICE
	ANDERSON TWP FIRE
	ANDERSON TWP EMS
VILLAGE OF NORTH BEND	MIAMI TWP EMS
	MIAMI TWP FIRE
	HAMILTON CO. SHERIFF
CITY OF NORTH COLLEGE HILL	NORTH COLLEGE HILL EMS
	NORTH COLLEGE HILL FIRE
	NORTH COLLEGE HILL POLICE
CITY OF NORWOOD	NORWOOD EMS
	NORWOOD FIRE
	NORWOOD POLICE
CITY OF READING	READING EMS
	READING FIRE
	READING POLICE

CITY OF SHARONVILLE	SHARONVILLE EMS
	SHARONVILLE FIRE
	SHARONVILLE POLICE
HAMILTON CO. SHERIFF	SHER - ANDERSON TOWNSHIP
	SHER - COLUMBIA TOWNSHIP
	SHER-CROSBY TOWNSHIP
	SHER-HARRISON TOWNSHIP
	SHER - MIAMI TOWNSHIP
	SHER - SYCAMORE TOWNSHIP
	SHER-WHITEWATER TOWNSHIP
CITY OF SILVERTON	HAMILTON CO. SHERIFF
	DEER PARK SILVERTON FIRE
	DEER PARK SILVERTON FIRE
CITY OF SPRINGDALE	SPRINGDALE EMS
	SPRINGDALE FIRE
	SPRINGDALE POLICE
SPRINGFIELD TOWNSHIP	SPRINGFIELD TOWNSHIP EMS
	SPRINGFIELD TOWNSHIP FIRE
	SPRINGFIELD TOWNSHIP POLICE
VILLAGE OF ST. BERNARD	ST. BERNARD EMS
	ST. BERNARD FIRE
	ST. BERNARD POLICE
SYCAMORE TOWNSHIP	SYCAMORE TOWNSHIP EMS
	SYCAMORE TOWNSHIP FIRE
	HAMILTON CO. SHERIFF
VILLAGE OF TERRACE PARK	TERRACE PARK EMS
	TERRACE PARK FIRE
	TERRACE PARK POLICE
WHITEWATER TOWNSHIP	WHITEWATER TWP EMS
	WHITEWATER TWP FIRE
	HAMILTON CO. SHERIFF
VILLAGE OF WOODLAWN	WOODLAWN EMS
	WOODLAWN FIRE
	WOODLAWN POLICE
CITY OF WYOMING	WYOMING EMS
	WYOMING FIRE
	WYOMING POLICE
CITY OF LOVELAND	CLERMONT CO FINAL PLAN
SYMMES TOWNSHIP	CLERMONT CO FINAL PLAN

City of Cincinnati

City of Cincinnati Emergency Communications Center shall provide 9-1-1 service for the City of Cincinnati and includes direct dispatch of the Cincinnati Police Department and Cincinnati Fire Department.

University Of Cincinnati

University of Cincinnati Police Dispatch shall provide 9-1-1 wireline only service for campus locations of the University of Cincinnati. This includes the Clermont Campus in Clermont County, Ohio. UCPD will direct dispatch law enforcement incidents and will call or transfer calls for fire and emergency medical service responses.

Enhanced or Next Generation 911

All PSAPS in Hamilton County are NG911 ready meaning that their equipment is NG911 capable and will connect to the State of Ohio ESInet as soon as it is available.

Hamilton County Communications	Enhanced 911
Cincinnati Emergency Communications	Enhanced 911
University of Cincinnati Police Dispatch	Enhanced 911

Originating Service Providers

In Hamilton County, Ohio, the connection between originating service providers (OSPs) and the core 9-1-1 system is structured to align with Next Generation 9-1-1 (NG9-1-1) standards, ensuring the seamless delivery of emergency communications. Here's an overview of how this works and the methods involved:

Connection to the Core 9-1-1 System

Session Initiation Protocol (SIP): OSPs use SIP-based communication to connect with the NG9-1-1 Emergency Services IP Network (ESInet). SIP is the industry standard for delivering voice, text, and multimedia messaging.

Emergency Services Routing Proxy (ESRP): Calls, texts, and multimedia from OSPs are routed through an ESRP, which determines the appropriate Public Safety Answering Point (PSAP) based on the caller's location.

Direct or Aggregated Access: OSPs may connect directly to the ESInet or through an aggregation point managed by a third party. The connection method depends on the OSP's infrastructure and agreements with the county or state.

Methods for Delivering Media and Caller Information

Voice Communications: Voice calls are converted into digital packets and transmitted over the ESInet using SIP protocols. This allows for high-quality, reliable voice communication.

Text-to-9-1-1: Text messages are sent using either SMS or Internet-based protocols. These messages are processed and routed to the appropriate PSAP via the ESInet.

Multimedia Messaging (e.g., photos, videos): Future NG9-1-1 implementations will allow for the transmission of images, video clips, and other data. These media types will be delivered using IP-based protocols compatible with the ESInet.

Caller Location Data:

Automatic Location Information (ALI): OSPs provide location data by querying ALI databases linked to the ESInet.

Device-Based Hybrid Location (DBHL): Modern devices use GPS and Wi-Fi location services to provide real-time location data.

Location Validation Function (LVF): Ensures the provided location is valid and routable to the correct PSAP.

Redundancy and Reliability

Diverse Routing: OSPs utilize multiple network paths to ensure calls reach the core 9-1-1 system even in the event of network outages.

Quality of Service (QoS): Network configurations prioritize 9-1-1 traffic to ensure prompt delivery of emergency communications.

Compliance and Interoperability

OSPs must comply with NG9-1-1 standards as outlined by the National Emergency Number Association (NENA) and the Federal Communications Commission (FCC).

Testing and validation processes are in place to ensure compatibility and functionality with Hamilton County's core 9-1-1 system.

This setup enables Hamilton County to handle traditional 9-1-1 calls as well as emerging forms of communication, ensuring public safety agencies can effectively respond to emergencies.

9-1-1 Network

The Enhanced 9-1-1 services for Hamilton County are provided by Cincinnati Bell Telephone Company (AltaFiber) and Intrado Safety Services. Enhanced 9-1-1 is provided through installation of network equipment and software as well as Public Safety Answering Point equipment and software. Enhanced 9-1-1 is provided by a network of dedicated trunks connecting all local telephone central offices serving all Hamilton County subdivisions.

Dedicated access lines are also provided from the E9-1-1 telephone control office to every PSAP. The network equipment and data base management system are located in the local telephone company's central offices. The PSAP equipment and software is located at each PSAP location. to the call. For each call the PSAP answers, the dispatcher will be able to view the caller's telephone number, and address when received via a landline. Wireless, VOIP and other classes

of service are accepted by Cincinnati ECC and Hamilton County Communications. Location technology utilized may vary, but precise, continuously updated caller location is available at each PSAP. The PSAP will dispatch police, fire and emergency medical services for departments and jurisdictions it serves or transfer the call to the correct location for dispatch.

Hamilton County Communications 911 System

Hamilton County Communications Center employs a solution from Intrado Safety Services. The core system is Intrado's VIPER Call Handling System. The Hamilton County VIPER call handling system consists of two VIPER nodes deployed in an active-active configuration. Both VIPER nodes are redundant within themselves with no single point of failure. The system will automatically fail over to the second node in the event that the primary backroom equipment is lost. The WAN between the two VIPER nodes is also deployed in a redundant configuration with two routers at each node. At the primary PSAP, the system includes 20 call taking positions equipped with Intrado's Power Station, a purpose-built appliance designed specifically for 911 call taking, as well as Intrado's Power 911 software. The system utilizes automatic call distribution algorithms to deliver 911 calls to the positions. There are also 15 laptops configured on the system for use at the Hamilton County backup location, or for remote call taking abilities. The laptops can utilize a VPN connection to the VIPER system to take 911 calls from any location needing only an internet connection. Hamilton County uses ECATS, integrated with the VIPER system, for call statistics reporting and analytics. Text to 911 is integrated with the Power 911 call taker interface.

City of Cincinnati 911 System

The City of Cincinnati's VIPER call handling system consists of two VIPER nodes deployed in an active-active configuration. Both VIPER nodes are redundant within themselves with no single point of failure. The system will automatically fail over to the second node in the event that the primary backroom equipment is lost. The WAN between the two VIPER nodes is also deployed in a redundant configuration with two routers at each node.

At the primary PSAP, the system includes 23 call taking positions equipped with Intrado's Power Station, a purpose-built appliance designed specifically for 911 call taking, as well as Intrado's Power 911 software. The system utilizes automatic call distribution queues to deliver 911 calls to the positions. The system is also equipped with 37 IP phones capable of taking 911 calls and displaying AII information. At the backup location, the system is equipped with 13 Power Station based call taking positions with the same capabilities as those at the primary location. The City uses ECATS, integrated with the VIPER system, for call statistics reporting and analytics. Text to 911 is integrated with the Power 911 call taker interface.

University of Cincinnati 911 System

The University of Cincinnati VIPER system consists of a primary and backup location, both configured as remote VIPER sites on the City of Cincinnati's call handling system. The system at the University is equipped with a Satellite VIPER Node in each location for call processing locally at the University PSAP, which are delivered to VIPER by the University's Cisco UCM. At the primary location there are 4 call taking positions equipped with Intrado's Power Station and

Power 911 software. The backup location is equipped with 1 call taking position. The WAN between University's remote VIPER system and the VIPER hosts at the City of Cincinnati are deployed in a redundant configuration, with two routers at each location.

The University uses ECaTS, integrated with the VIPER system, for call statistics reporting and analytics.

The VIPER system at the University of Cincinnati is also integrated with Intrado's Emergency Gateway solution to manage and deliver location information across the campus phone network. Computer Aided Dispatch (CAD) workstations are remote terminals of the City of Cincinnati ECC CAD system. This gives extensive interoperability within the region.

Annual Operational Costs

Annual operating costs for each PSAP are listed in the Appendix at the end of this document. These costs are NOT being funded through charges imposed under 128.35. Each PSAP is well established, and their annual operating costs are reported annually (APPENDIX A) as required by Ohio Revised Code 128.05 (E). A high-level narrative for each PSAP is below.

Hamilton County Communications Center

Hamilton County Communications Center provides the 9-1-1 service for the communities that participate in their consortium. The current costs associated with the operation are funded through a combination of county general funds and a user fee. The user fee is determined on an annual basis as part of the Administrator's Recommended Budget. The fee is applied based upon billable incidents that were dispatched for the community in a previous 12-month period.

Cincinnati Emergency Communications Center

The City of Cincinnati Emergency Communications Center is funded through the City of Cincinnati's general fund. This funding supports the center's daily operations, staffing, and essential services.

University of Cincinnati, Department of Public Safety Communications Center

The University of Cincinnati's 911 operations are primarily funded through the university's budget, which encompasses allocations for the Department of Public Safety.

Each PSAP agrees that any disbursement received from the State of Ohio Next generation 9-1-1 access fee shall be subject to the expenditure requirements of the Ohio Revised Code Section 128.57.

Adoption of PSAP Operational Rules

In the course of providing citizens with their most vital link to emergency response, 9-1-1 public safety answering points in Hamilton County, State of Ohio shall comply with technical and operational standards and recognize and promote best practices that will provide consistent, quality service by well trained personnel utilizing a high level of secure technology. These operational standards apply to all public safety answering points (PSAP) eligible to receive disbursements through section 128.55 of the Revised Code. The current requirements are located in the Ohio Administrative Code Chapter 5507-1.

Copies of Final Plan

The 9-1-1 program review committee shall send a copy of the final plan to the following:

- Board of commissioners of the county
- The legislative authority of each municipal corporation in the county
- The board of township trustees of each township in the county.
- The above notifications must be sent either by certified mail or, if the committee has record of an internet identifier of record associated with the board or legislative authority, by ordinary mail and by that internet identifier of record
- The board of trustees, directors, or par commissioners of each subdivision served by a PSAP under the plan.
- State of Ohio 9-1-1 Program Office.

Single point of contact for location-data discrepancies

Each PSAP shall appoint a contact person or position within their organization for the handling of updating the ANI/ALI Database for location or data discrepancies. Each organization shall have an internal policy for the appropriate processing of this information.

Funds Disbursement Formula

Funds that are received from the State of Ohio 9-1-1 Government Assistance Fund, pursuant to Ohio Revised Code 128.55 shall be distributed based upon a fair and equitable formula to the City of Cincinnati and Hamilton County Public Safety Answering Points respectively. The formula is based upon the percentage of total 9-1-1 calls received during the prior calendar year. This formula will be reviewed annually based upon reporting of total 9-1-1 call volume from January through December. The University of Cincinnati shall not receive State of Ohio 9-1-1 Government Assistance Funds.

Resolution to approve/disapprove plan

Pursuant to Ohio Revised Code 128.08, within sixty days after receipt of the final plan pursuant to division (B)(1) of section 128.07 of the Revised Code, the board of county commissioners of the county and the legislative authority of each municipal corporation in the county and of each township whose territory is proposed to be included in a countywide 9-1-1 system shall act by resolution to approve or disapprove the plan, except that, with respect to a final plan that provides for funding of the 9-1-1 system in part through charges imposed under section 128.35 of the Revised Code, the board of county commissioners shall not act by resolution to approve or disapprove the plan until after a resolution adopted under section 128.35 of the Revised Code has become effective as provided in division (D) of that section. Each such authority immediately shall notify the board of county commissioners in writing of its approval or disapproval of the final plan. Failure by a board or legislative authority to notify the board of county commissioners of approval or disapproval within such sixty-day period shall be deemed disapproval by the board or authority.

(B) As used in this division, "county's population" excludes the population of any municipal corporation or township that, under the plan, is completely excluded from 9-1-1 service in the county's final plan. A countywide plan is effective if all of the following entities approve the plan in accordance with this section:

(1) The board of county commissioners.

(2) The legislative authority of a municipal corporation that contains at least thirty per cent of the county's population, if any.

(3) The legislative authorities of municipal corporations and townships that contain at least sixty per cent of the county's population or, if the plan has been approved by a municipal corporation that contains at least sixty per cent of the county's population, by the legislative authorities of municipal corporations and townships that contain at least seventy-five per cent of the county's population.

(C) After a countywide plan approved in accordance with this section is adopted, all of the telephone companies, subdivisions, and regional councils of governments included in the plan are subject to the specific requirements of the plan and to this chapter.

Amendment of Plan

Once the 9-1-1 Final Plan is adopted, a mechanism will exist for approving changes and or modifications to the plan. In accordance to Ohio Revised Code, section 128.12, an amended final plan is required for any of the following purposes:

- Expanding the territory included in the countywide 9-1-1 system;
- Upgrading any part or all of the countywide 9-1-1 system;
- Adjusting the territory served by a public safety answering point;
- Permitting a regional council of governments to operate a public safety answering point;
- Re-prescribing the funding of public safety answering points as between the alternatives set forth in division (A)(7) of section 128.07 of the Revised Code;
- Providing for wireless enhanced 9-1-1;
- Adding, changing, or removing a 9-1-1 system service provider as a participant in the countywide 9-1-1 system;
- Providing that the state highway patrol or one or more public safety answering points of another 9-1-1 system function as a public safety answering point or points for the provision of wireline or wireless 9-1-1 for all or part of the territory of the system established under the final plan, as contemplated under division (I) of section 128.03 of the Revised Code;
- Making any other necessary adjustments to the plan.

Any amendment shall require two thirds vote of the committee for approval.

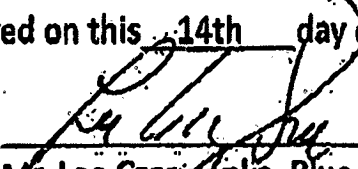
Approval and Signature Page

Hamilton County, Ohio, 9-1-1 Final Plan Approval and Signature Page

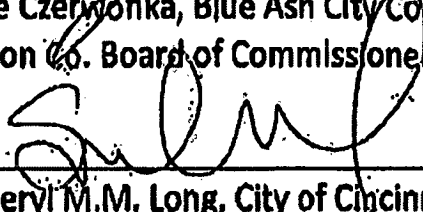
The following members hereby approve and authorize the Hamilton County 9-1-1 Final Plan.

Approved on this 14th day of March, 2024

1.


Mr. Lee Czerwonka, Blue Ash City Council
Hamilton Co. Board of Commissioner's Designee

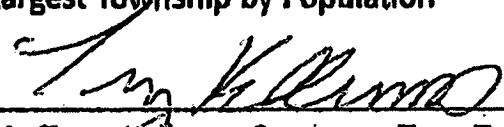
2.


Ms. Sheryl M.M. Long, City of Cincinnati City Manager
Chief Executive Officer of Most Populous Municipal Corporation

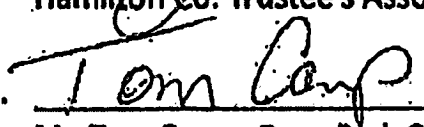
3.


Mr. David W. Linneberg, Green Twp. Trustee
Largest Township by Population

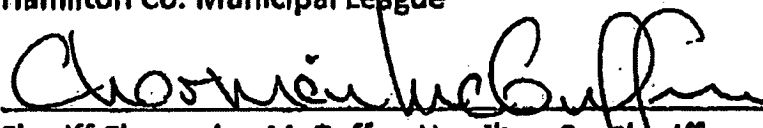
4.


Mr. Tracy Kellums, Sycamore Twp. Trustee
Hamilton Co. Trustee's Association

5.


Mr. Tom Camp, Deer Park City Council
Hamilton Co. Municipal League

6.


Sheriff Charmaine McGuffey, Hamilton Co. Sheriff
Hamilton Co. Elected Official

Appendix A- Hamilton County 911 Expenditures 2024



Board of Commissioners
Alicia Reece
Denise Driehaus
Stephanie Summerow Dumas

Administrator
Jeff Aluotto

Director
Andrew Knapp

February 28, 2025

Hamilton County 9-1-1 Planning Committee
Hamilton County Emergency Communications Center
2377 Civic Center Drive
Cincinnati, Ohio 45231

Annual Notice of Costs Associated with 911 Operation

The Hamilton County 9-1-1 Planning Committee met on February 14, 2025. As required by Ohio Revised Code 128.05(E) each Countywide 911 Planning committee shall, not later than the first day of March of each year, submit a report to the political subdivisions within the county and to the 9-1-1 program office detailing the sources and amounts of revenue expended to support and all costs incurred to operate the countywide 9-1-1 system and the public safety answering points that are a part of that system for the previous calendar year.

Hamilton County has two primary Public Safety Answering Points (PSAP) that receive funding from the State of Ohio Government Assistance Fund (Ohio GAF), formerly the Ohio Wireless Government Assistance Fund (WGAF). The use of funds received from the Ohio GAF is restricted by Ohio Revised Code 128.57. Below is a summary of revenues and expenditures for the year 2024.

PSAP	2024 Ohio GAF Revenue	NON-GAF REVENUE	NON-GAF EXPENDITURES	GAF EXPENDITURES	Total Expenditures
City of Cincinnati	\$1,732,937.40	\$14,086,235.00	13,981,570.07	\$775,682.81	\$14,757,252.88
Hamilton County	\$1,379,165.34	\$13,869,330.01	\$16,516,601.43	\$1,276,434.26	\$17,793,035.69
Total	\$3,112,102.74	\$27,955,565.01	\$30,498,171.50	\$2,052,117.07	\$32,550,288.57

Respectfully submitted,

Mr. Andrew W. Knapp
Hamilton County 9-1-1 Coordinator

Mr. Lee Czerwonka, Chairman
Hamilton County 9-1-1 Planning Committee

Board of Commissioners

Alicia Reece
Denise Driehaus
Stephanie Summerow Dumas

Administrator

Jeff Aluotto

Director

Andrew Knapp

April 23, 2025

To: Municipal Legislative Bodies of Hamilton County

From: Andrew Knapp, Director and Countywide 911 Coordinator

Subject: Approval of Final Hamilton County 911 Plan

A 911 Program Review Committee was formed pursuant to Ohio Revised Code 128.06. This committee then formulated a 911 Final Plan pursuant to Ohio Revised Code 128.07. Included with this correspondence is the 911 Final Plan for Hamilton County that was approved by the Hamilton County Board of Commissioners on April 10, 2025.

As directed by Ohio Revised Code 128.08, each municipality must act to approve or disapprove the Final Plan. Enclosed below is draft resolution language for your consideration to approve the Final Hamilton County 911 Plan, as required under Ohio Revised Code Chapter 128. The Hamilton County Board of Commissioners formally approved the plan on April 10, 2025. This resolution allows your jurisdiction to officially endorse the plan in compliance with the statutory framework. It is requested that this legislation be completed by Monday June 9, 2025 to comply with the requirements of this statute.

If approved, please ensure the resolution is certified and submitted to the Hamilton County 911 Planning Committee for inclusion in the countywide record of approvals. Correspondence can be mailed to my attention at the Hamilton County Communications Center 2377 Civic Center Drive Cincinnati, Ohio 45231 or via email to andrew.knapp@hamiltoncountyohio.gov

Should you have any questions or require additional information, please contact me directly. Thank you for your help.



Andrew W. Knapp

Director

Andrew.knapp@hamiltoncountyohio.gov

Office: 513-595-8440

SAMPLE RESOLUTION LANGUAGE

RESOLUTION NO. [Insert Number]

A RESOLUTION TO APPROVE THE FINAL HAMILTON COUNTY 911 PLAN PURSUANT TO OHIO REVISED CODE CHAPTER 128

WHEREAS, the State of Ohio has enacted legislation under Ohio Revised Code Chapter 128 governing the establishment and operation of Enhanced 9-1-1 (E9-1-1) systems, and requires counties to develop and maintain a comprehensive countywide final plan for public safety answering point (PSAP) services; and

WHEREAS, Hamilton County has completed the development of its Final 911 Plan in accordance with the requirements of ORC §128.03 and ORC §128.06; and

WHEREAS, the Board of County Commissioners of Hamilton County, Ohio, formally approved the Final 911 Plan on April 10, 2025, following the procedures set forth in Chapter 128 of the Ohio Revised Code; and

WHEREAS, this legislative body, having reviewed the Final 911 Plan and finding that the plan supports the continued enhancement of 911 service delivery within the County, desires to approve the plan as required under ORC §128.03 and related provisions;

NOW, THEREFORE, BE IT RESOLVED by the [Township Trustees / City Council / Village Council] of [Insert Name of Township/City/Village], Hamilton County, Ohio, that:

SECTION 1:

The [Board of Trustees / Council] hereby approves the Final Hamilton County 911 Plan, as adopted by the Hamilton County Board of Commissioners on April 10, 2025, and authorizes its submission to the appropriate county and state authorities as evidence of the jurisdiction's approval pursuant to ORC Chapter 128.

SECTION 2:

The Clerk of this [Township / City / Village] is hereby directed to certify a copy of this Resolution to the Hamilton County 911 Planning Committee for inclusion in the record of jurisdictional approvals.

SECTION 3:

This Resolution shall take effect and be in full force from and after the earliest period allowed by law.

PASSED and ADOPTED this ____ day of _____, 2025.

ATTEST:

[Clerk Name]
[Clerk Title]

[Mayor / Board Chair / Council President]
[Title]



City of Norwood Request for Ordinance, Resolution, Amendment, or Repeal

Date of Request: 5/29/2025	Date Needed: 6/10/2025
Request(s) should be submitted by the Wednesday, at noon, before date needed for Council, earlier if possible.	
Requested By:	Noah Powers / Thomas McCabe
Contact:	Ssd@norwoodohio.gov / tmccabe@norwoodohio.gov
Document Requested:	Resolution
Executive Summary of document needed:	
If an amendment or repeal request, list existing Ordinance Number(s)/Section(s) of Ordinance to be amended or repealed, etc. (or attach documents and/or copies as appropriate)	
Requesting a resolution adopting the Hamilton County Communications Center's (HCCC) 911 plan. As Norwood is one of the larger incorporated municipalities utilizing the HCCC, a resolution that Norwood approves the 911 plan helps satisfy some of the regulatory requirements for the 911 center. Both Chief Sumner and Chief McCabe have no issue with the center and encourage the passage of the resolution.	
Action Requested:	Emergency - Three Readings at One Meeting with Immediate Effectivity
If Emergency clause or suspension of rules for all three readings is needed, explain:	
Passing with emergency clause will allow the resolution to be signed and sent to the HCCC director immediately for submission.	
Special Notes/Instructions	
Questions regarding the 911 Plan can be directed to Chief McCabe. Draft language as well as the plan are attached.	

**RESOLUTION DECLARING JUNE 2025 TO BE
PRIDE MONTH IN THE CITY OF NORWOOD**

WHEREAS, Norwood is home to a diverse and inclusive community; and

WHEREAS, individuals who are lesbian, gay, bisexual, transgender, queer, intersex, asexual, and other identities that may be part of the community (LGBTQIA), include people from all faiths, races, national origins, socioeconomic statuses, education levels, and political beliefs; and

WHEREAS, LGBTQIA people in the United States have made and continue to make vital contributions to the United States and to the world in every aspect, including in the fields of education, law, health, business, science, research, economic development, architecture, law enforcement, healthcare, fashion, sports, government, military, music, film, politics, technology, literature, and civil rights; and

WHEREAS, on June 26, 2015, the Supreme Court of the United States ruled in *Obergefell v. Hodges*, 135 S. Ct. 2584, that same-sex couples have a constitutional right to marry and acknowledged that “[n]o union is more profound than marriage, for it embodies the highest ideals of love, fidelity, devotion, sacrifice, and family”; and

WHEREAS, LGBTQIA people in the United States have fought for equal treatment, dignity, and respect; and

WHEREAS, the first openly gay elected official in Norwood, Councilwoman, Sam Bowling, was elected by the people of Ward 1, to represent them on Council; and

WHEREAS, LGBTQIA people, particularly Transgender people, are currently facing legal discrimination at the state and federal levels; and.

WHEREAS, LGBTQIA people in the United States have achieved significant milestones, ensuring that future generations of LGBTQIA people in the United States will enjoy a more equal and just society; now therefore,

BE IT RESOLVED by the Council of the City of Norwood, State of Ohio, that:

SECTION 1. The City of Norwood declares June 2025 as “Pride Month” to provide an opportunity for our residents to learn about the discrimination and inequality that the LGBTQIA community has experienced and continues to experience; and to celebrate the contributions of the LGBTQIA community.

PASSED _____
Date

Joseph S. Geers
President of Council

ATTEST:

_____, the duly appointed Clerk of Council, attests that this resolution was passed at a regular/special meeting of Norwood City Council on the ____ day of _____, 2025, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing resolution was submitted to the Mayor of the City of Norwood, Ohio, for his signature on the ____ day of _____, 2025.

Clerk of Council

APPROVED _____
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

_____, the duly appointed Clerk of Council, attests that this Ordinance was published in the _____ on _____ and _____.
(Name of Newspaper) (date) (date)

Clerk of Council

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings _____
Date

Tabled _____
Date

Vetoed _____
Date

**ORDINANCE AUTHORIZING APPROVAL OF AN ANNUAL SALARY OF \$72,000.00
FOR ROGER STRANGE FOR HIS PROMOTION
TO THE POSITION OF ASSISTANT SUPERINTENDENT OF PUBLIC WORKS,
AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the City of Norwood recognizes the need to establish a full-time, non-union position of Assistant Superintendent of Public Works, and to set forth the compensation and benefits applicable to this position; and

WHEREAS, the Administration has promoted Roger Strange to the position of Assistant Superintendent of Public Works and has requested Council approval for a salary above the typical starting pay, based on his qualifications and prior compensation history; and

WHEREAS, the Council finds it appropriate and necessary to authorize an annual salary of \$72,000.00 for Roger Strange in his capacity as Assistant Superintendent of Public Works, in consideration of the loss of overtime and other allowances previously afforded to him under a union position, and to reflect the added responsibilities and non-union, exempt status of the new role;

BE IT ORDAINED by the Council of the City of Norwood, State of Ohio, that:

SECTION I. The position of Assistant Superintendent of Public Works is hereby established as a full-time, non-union, exempt position. The annual salary for this position is hereby set at Seventy-Two Thousand Dollars (\$72,000.00). This salary reflects the change in compensation structure due to the employee's transition from a union position with overtime eligibility to a salaried, exempt position with increased managerial responsibilities.

SECTION II. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and general welfare. The reason for such an emergency is the need to promptly appoint and compensate the Assistant Superintendent of Public Works in order to meet critical staffing needs within the Department of Public Works. Therefore, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

PASSED _____
Date

Joseph S. Geers
President of Council

ATTEST:

Kelsi Goins, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the _____ day of _____, 2025, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio, for his signature on the _____ day of _____, 2025.

Kelsi Goins
Clerk of Council

APPROVED _____
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Kelsi Goins, the duly appointed Clerk of Council, attests that this ordinance was published in the

_____ on _____ and _____.
(Name of Newspaper) (date) (date)

Kelsi Goins
Clerk of Council

ORDINANCE READINGS

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings _____
Date

Tabled _____
Date

Vetoed _____
Date



City of Norwood Request for Ordinance, Resolution, Amendment, or Repeal

Date of Request: 6/18/2025	Date Needed: 6/25/2025
Request(s) should be submitted by the Wednesday, at noon, before date needed for Council, earlier if possible.	
Requested By:	Lori Zombek
Contact:	lzombek@norwoodohio.gov
Document Requested:	Ordinance
Executive Summary of document needed:	
If an amendment or repeal request, list existing Ordinance Number(s)/Section(s) of Ordinance to be amended or repealed, etc. (or attach documents and/or copies as appropriate)	
This request is for approval of a salary of \$72,000/ annually for Roger Strange for the promotion to the position of Assistant Superintendent of Public Works. While current policy permits up to a 5% increase over current base salary for promotions, the proposed amount exceeds that threshold. When factoring in previous earnings such as overtime and other allowances, which now is no longer applicable due to the non-union and exempt status of the new role, the proposed salary is more in line with his overall compensation history and reflects the increased responsibilities of the position.	
Action Requested:	Emergency - Three Readings at One Meeting with Immediate Effectivity
If Emergency clause or suspension of rules for all three readings is needed, explain:	
This request directly affects the ability to appoint Mr. Strange to the position and proceed with additional staffing needs within the department; therefore, prompt implementation of the changes will help address these concerns efficiently.	
Special Notes/Instructions	

**RESOLUTION DESIGNATING JUNE 19, 2025, AS
“JUNETEENTH INDEPENDENCE DAY”
IN THE CITY OF NORWOOD**

WHEREAS, at the end of the Civil War, news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the war’s conclusion, more than 2½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863; and

WHEREAS, on June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and that the enslaved were free; and

WHEREAS, African-Americans who had been slaves in the Southwest celebrated June 19, commonly known as “Juneteenth Independence Day”, as inspiration and encouragement for future generations; and

WHEREAS, African-Americans from the Southwest have continued the tradition of observing Juneteenth Independence Day for over 150 years; and

WHEREAS, 45 States and the District of Columbia have designated Juneteenth Independence Day as a special day of observance in recognition of the emancipation of all slaves in the United States; and

WHEREAS, Juneteenth Independence Day celebrations have been held to honor African-American freedom while encouraging self-development and respect for all cultures; and

WHEREAS, the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race; and

WHEREAS, slavery was not officially abolished until the ratification of the Thirteenth Amendment to the Constitution of the United States in December 1865; and

WHEREAS, over the course of its history, the United States has grown into a symbol of democracy and freedom around the world:

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Norwood, Ohio:

SECTION 1. The Council of the City of Norwood hereby:

(1) acknowledges that all people in the City of Norwood are the recipients of the wealth of history provided by Black culture;

(2) recognizes the importance of Juneteenth as an opportunity to reflect on the complex history of the United States, including the City of Norwood, while remaining hopeful and confident about the path ahead;

(3) acknowledges the significance of Juneteenth as an important opportunity to commemorate the tremendous contributions of African Americans to the history of the United States, including the City of Norwood;

(4) encourages the celebration of Juneteenth to provide a continuing opportunity for all people in the City of Norwood to learn from the past and understand the experiences that have shaped the United States;

(5) agrees that, while the United States began as a divided country, the United States must—

(A) honor the contribution of all pioneers in the United States who have helped to ensure the legacy of the great United States; and

(B) move forward with purpose, united tirelessly as a nation indivisible, with liberty and justice for all.

SECTION 2. Council hereby declares June 19, 2025, to be “Juneteenth Independence Day” in Norwood, Ohio, to encourage our residents to learn about Black History, as it is all of our history.

PASSED _____
Date

Joseph S. Geers
President of Council

ATTEST:

Kelsi Goins, the duly appointed Clerk of Council, attests that this resolution was passed at a regular/special meeting of Norwood City Council on the _____ day of _____, 2025, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing resolution was submitted to the Mayor of the City of Norwood, Ohio, for his signature on the _____ day of _____, 2025.

Kelsi Goins
Clerk of Council

APPROVED _____
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Kelsi Goins, the duly appointed Clerk of Council, attests that this resolution was published in the _____ on _____ and _____.
(Name of Newspaper) (date) (date)

Kelsi Goin
Clerk of Council

1st Reading _____
Date

2nd Reading _____
Date

3rd Reading _____
Date

All 3 Readings _____
Date

Tabled _____
Date

Vetoed _____
Date

Date of Request: 6/17/25		Date Needed: 6/24/25
Request(s) should be submitted by the Wednesday, at noon, before date needed for Council, earlier if possible.		
Requested By:	Susan Hoover	
Contact:	513-240-9789	
Document Requested:	Resolution	
Executive Summary of the document needed:		
If an amendment or repeal request, list existing Ordinance Number(s)/Section(s) of Ordinance to be amended or repealed, etc. (or attach documents and/or copies as appropriate)		
2025 Juneteenth Resolution		
Action Requested:	Emergency - Three Readings at One Meeting with Immediate Effectivity	
If an Emergency clause or suspension of rules for all three readings is needed, explain:		
Special Notes/Instructions		
Please update the dates on the resolution. No other changes to be made.		



City of Norwood Request for Ordinance, Resolution, Amendment, or Repeal

Keith D Moore, Law Director
kmoore@norwoodohio.gov
 513-458-4585 / 513-258-5483

Tim Garry, Jr., Assistant Law Director
tgarry@norwoodohio.gov
 513-458-4588 / 513-312-1275 (rev. 01/09/2018)

**RESOLUTION AUTHORIZING THE CITY AUDITOR TO APPROVE A
"THEN AND NOW" CERTIFICATE FROM THE STREETS FUND 1001-0852-57200
TO PAY THE OUTSTANDING INVOICE FOR SERVICES ALREADY
RENDERED BY CAPITAL ELECTRIC AND DECLARING AN EMERGENCY**

WHEREAS, the City Auditor has requested that the Council authorize the Auditor to approve a "Then and Now" certificate payable to Capital Electric for a total of \$7,577.03 to cover Invoice 97615, which was previously billed in the wrong amount; and

WHEREAS, the amount of \$7,577.03 exceeds the threshold of \$3,000 that the City Auditor, Ken Miracle, can approve; and

WHEREAS, the payment is for Invoice 97615, which was previously billed for the wrong amount; now therefore,

BE IT RESOLVED by the Council of the City of Norwood, State of Ohio, that:

SECTION 1. The City Auditor's office is hereby authorized to approve a "Then and Now" certificate payable to Capital Electric for a total of \$7,577.03 from **STREET FUND 1001-0852-57200** for Invoice 97615. This certificate shall state that both at the time the contract was made (then) and at the time the certificate is executed (now), the amount of the contract has been lawfully appropriated for the contract, that the appropriation remains unencumbered and that resources to pay the obligation when it comes due are on hand or in the process of collection to the credit of **STREET FUND 1001-0842-57200**.

SECTION 2. This resolution is declared an emergency resolution and a measure necessary for the immediate preservation of the public peace, health, safety, and general welfare, and shall go into effect forthwith. The reason for said emergency is to maintain a positive relationship with Capital Electric and ensure uninterrupted access to their services.

PASSED _____
Date

Joseph S. Geers
President of Council

ATTEST:

Kelsi Goins, the duly appointed Clerk of Council, attests that this resolution was passed at a regular/special meeting of Norwood City Council on the _____ day of _____, 2025, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio, for his signature on the _____ day of _____, 2025.

Kelsi Goins
Clerk of Council

APPROVED

Date

Victor Schneider

Mayor

CERTIFICATION OF PUBLICATION:

Kelsi Goins, the duly appointed Clerk of Council, attests that this resolution was published in the on and .

(Name of Newspaper)(date)(date)

Kelsi Goins

Clerk of Council

1st Reading

Date

2nd Reading

Date

3rd Reading

Date

All 3 Readings

Date

Tabled

Date

Vetoed

Date

Capital Electric Line Builders
7050 Ensign Dr.
Parkville, MO 64152
816 389-4000



Norwood paid \$405.39 with check
#108031. Balance due is
\$12,267.01.

Invoice 97615

Bill to: CITY OF NORWOOD C/O LEAH SERGER 3001 HARRIS AVE NORWOOD, OH 45212	Job: 105995 SR 562 REPAIR CONDUIT SR 562 NORWOOD LATERAL NORWOOD, OH
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Invoice #: 97615	Date: 12/19/24	Customer P.O. #: 2024000619
Payment Terms: NET 30	Salesperson:	
Customer Code: NORWOO		

Remarks: QUOTED JOB

Quantity	Description	U/M	Unit Price	Extension
	LABOR, MATERIAL & EQUIPMENT			12,672.40
			Total:	12,672.40
			Current Due:	12,672.40

LABOR, MATERIAL & EQUIPMENT TO REPAIR CONDUIT SR 562 NORWOOD LATERAL. QUOTED.

PROJ: 562 Lighting Repair

LOC: Norwwod, Ohio

EST: David Roberts

P.O. Box 1353, Dayton, OH 45401

Tel: 937-424-2550 Fax: 937-297-1365

REF		BID PRICE			
#	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT	TOTAL
1	TRENCH	400.00	FT	14.16	5,664.00
2	1 1/2" CABLE DUCT	400.00	FT	2.83	1,132.00
3	PULL BOX 18"	2.00	EA	1,132.80	2,265.60
4	PERMENENT CONNCECTION	6.00	EA	35.40	212.40
5	MOBILIZATION	1.00	LS	2,265.60	2,265.60
6	MAINTAINING TRAFFIC	1.00	LS	1,132.80	1,132.80
GRAND TOTAL					\$12,672.40

CONSTRUCTION DAILY

Wagner
Smith

JOB #: 56919 WO #: 106599 JOB NAME: T & M SIGNAL SERVICE
DATE: 09-04-2024 DAY: WEDNESDAY WEEK: 36
SHOP: DAY
SUBMITTED BY: DIXON, ROBBY
START TIME: 12:30:00 PM FINISH TIME: 3:30:00 PM

CUSTOMER: NORWOOD, CITY OF

INTERSECTION:

SLM:

LOCATION: NORWOOD LATERAL

COMMENTS: PERFORMED DAILY JOB BRIEFING. WE GATHERED TOOLS AND MATERIAL, LOADED ON VEHICLES IN PREPERATION FOR TOMORROWS WORK ON THE NORWOOD LATERAL.

EMPLOYEE HOURS:

NAME	CLASS	AC	ST	OT	DT	COMMENTS
NEELEY, MARION SHANE	FRL	3200	3.00	0.00	0.00	

EQUIPMENT:

WS #	EQUIPMENT	HOURS	COMMENTS
0620	L620R, 2019 AT37G, FORD F550	1.00	

MATERIAL:

BILLABLE QUANTITIES:

CONSTRUCTION DAILY

**Wagner
Smith**

JOB #: 56919 WO #: 105995 JOB NAME: T & M SIGNAL SERVICE
DATE: 09-05-2024 DAY: THURSDAY WEEK: 36
SHOP: DAY
SUBMITTED BY: DIXON, ROBBY
START TIME: 12:00:00 PM FINISH TIME: 3:30:00 PM

CUSTOMER: NORWOOD, CITY OF

INTERSECTION:

SLM:

LOCATION: NORWOOD LATERAL

COMMENTS: PERFORMED DAILY JOB BRIEFING.WE MOBILIZED TO THE SITE. WE LOCATED EXISTING CONDUIT RUN ALONG THE NORTH SIDE OF THE NORWOOD LATERAL FROM THE RAILROAD OVERPASS GOING 400 FEET TO THE EAST. WE THEN ATTEMPTED TO FIND PULL BOX PB-58 WHICH WAS LOCATED JUST EAST OF THE RAILROAD OVERPASS BUT WAS BURIED. WE WERE ABLE TO LOCATE IT AND WE HAND DUG TO UNCOVER. WE RODDED EXISTING DUCT BUT WERE UNABLE TO GET THROUGH. WE IDENTIFIED AREA THAT WILL HAVE TO BE REPLACED.

EMPLOYEE HOURS:

NAME	CLASS	AC	ST	OT	DT	COMMENTS
DIXON, ROBBY	FRL	3200	1.00	0.00	0.00	
NEELEY, MARION SHANE	FRL	3200	3.00	0.00	0.00	

EQUIPMENT:

WS #	EQUIPMENT	HOURS	COMMENTS
0310	L310R 2022 FORD F550 AT40G BUCKET TRUCK	1.00	
0620	L620R, 2019 AT37G, FORD F550	3.00	

MATERIAL:

BILLABLE QUANTITIES:

CONSTRUCTION DAILY

Wagner
Smith

JOB #: 56919 WO #: 105995 JOB NAME: T & M SIGNAL SERVICE
DATE: 09-13-2024 DAY: FRIDAY WEEK: 37
SHOP: DAY
SUBMITTED BY: DIXON, ROBBY
START TIME: 7:00:00 AM FINISH TIME: 3:30:00 PM

CUSTOMER: NORWOOD, CITY OF

INTERSECTION:

SLM:

LOCATION: NORWOOD LATERAL

COMMENTS: PERFORMED DAILY JOB BRIEFING. WE MOBILIZED TO THE JOB SITE. WE EXCAVATED FROM EXISTING PULL BOX NEAR THE RAILROAD OVERPASS HEADING EAST AROUND SIGN FOUNDATION UNTIL WE FOUND DAMAGED AREAS IN DUCT. WE INSTALLED 30 FEET OF 2" POLY DUCT AND PULLED IN 200 FEET OF NO. 4 AWG CABLE BETWEEN EXISTING PULL BOX AND LIGHT POLE E1-16. WE MADE CABLE TERMINATION IN PULL BOX. WE THEN EXCAVATED NEXT AREA WHERE CONDUIT WAS DAMAGED AND INSTALLED AN 18 PULL BOX OVER DAMAGED ARE AND PULLED IN NO. 4 AWG CABLE. WE MADE THE CABLE TERMINATIONS IN THE NEW PULL BOX AND INSTALLED CONNECTOR KITS IN POLE BASES. WE ENERGIZED CIRCUIT TO ENSURE LIGHTS WOULD BE FUNCTIONAL.

EMPLOYEE HOURS:

NAME	CLASS	AC	ST	OT	DT	COMMENTS
CAPUANA, DEAN	GR	3200	8.00	0.00	0.00	
COLTER, CALEB	GR	3200	8.00	0.00	0.00	
DIXON, ROBBY	FRL	3200	6.00	0.00	0.00	
NEELEY, AUSTIN	OPER	3200	8.00	0.00	0.00	
NEELEY, CURTIS BLAKE	FRL	3200	8.00	0.00	0.00	
NEELEY, MARION SHANE	FRL	3200	8.00	0.00	0.00	

EQUIPMENT:

WS #	EQUIPMENT	HOURS	COMMENTS
0143	D143, 2018 KENWORTH DUMP TRUCK	8.00	
11352	DT352L 2021 FHL DIGGER TRUCK	0.00	
1484	ET209 UTILITY TRAILER	6.00	
0284	ET284, 2021 TOWMASTER TC16 TRAILER	8.00	
0310	L310R 2022 FORD F550 AT40G BUCKET TRUCK	6.00	
0620	L620R, 2019 AT37G, FORD F550	6.00	
0153	MX153 2016 CAT 305ECR2 MINI EXCAVATOR	6.00	
1131	TP131, 2005 MORA POLE TRAILER	0.00	
0233	TV233 2020 FORD F350 SERVICE TRUCK	8.00	

CONSTRUCTION DAILY

Wagner
Smith

0264 TV264 2021 FORD F550 8.00
SERVICE TRUCK

MATERIAL:

QTY	UM	CODE REF	DESCRIPTION	COMMENTS
320	FT	113042	#4 XLP (2400 KV) (2111-620000)	
1	EA	117030	33+SUPER SCOTCH TAPE (2111-685000)	
4	1LB	117067	DUCT SEAL 1 POUND (2111-620000)	
4	EA	117072	SCOTCHCAST 82-A2N (2111-620000)	
1	EA	140002	18" CONCRETE PULL BOX (2111-620000)	
6	EA	155877	C-TAP FOR #4 (2111-620000)	
2	EA	155916	HOMAC, FUSED STREELIGHTKIT (2111-620500)	
0.5 PER BAG		155923	MORTAR MIX 60# BAG (QUIKRETE) (2111-685000)	
1	EA	155926	2" E-LOC COUPLER (2111-620000)	
30	FT	155927	2" POLY DUCT (2111-620000)	
2	EA	156488	HOMAC NON-FUSED STREETLIGHT KIT (2111-620500)	
1	TN	999999	NON-INVENTORY MATERIAL	NO. 8 AGGREGATE PURCHASED

BILLABLE QUANTITIES:

City of Norwood, OH
Job 105995
Norwood Lateral Underground Lighting Repair

Itemized breakdown of work performed

LABOR:

<u>Date</u>	<u>Classification</u>	<u>Hours Worked</u>	<u>Rate</u>	<u>Total</u>
9/4/2024	Foreman	3	100.81	302.43
9/5/2024	Foreman	4	100.81	403.24
9/13/2024	Foreman	22	100.81	2217.82
9/13/2024	Operator	8	88.92	711.36
9/13/2024	Groundman	16	71.88	1150.08
				\$4,784.93

Equipment:

<u>Date</u>	<u>Type</u>	<u>Hours Worked</u>	<u>Rate</u>	<u>Total</u>
9/4/2024	Bucket Truck	1	27.00	27
9/5/2024	Bucket Truck	4	27.00	108
9/13/2024	Bucket Truck	12	27.00	324
9/13/2024	Dump Truck	8	34.00	272
9/13/2024	Service Truck	16	16.00	256
9/13/2024	Utility Trailer	6	5.00	30
9/13/2024	Equipment Trailer	8	10.00	80
9/13/2024	Mini-Excavator	6	34.00	204
				\$1,301.00

Material:

<u>Date</u>	<u>Description</u>	<u>Quantity</u>	<u>U/M</u>	<u>Rate</u>	<u>Total</u>
9/13/2025	No. 4 AWG, 2400V, Distribution Cable	320	FT	1.98	633.60
9/13/2025	33+ Scotch Tape	1	Roll	9.55	9.55
9/13/2025	Duct Seal	4	LBS	2.39	9.56
9/13/2025	Scotchcast 82-A2N	4	EA	91.00	364.00
9/13/2025	18" Concrete Pull Box	1	EA	474.00	474.00
9/13/2025	NO. 4 AWG, Copper "C" Tap	6	EA	1.94	11.64
9/13/2025	Connector Kit, Fused, Pull Apart	2	EA	78.00	156.00
9/13/2025	Connector Kit, Unfused, Pull Apart	2	EA	78.00	156.00
9/13/2025	2" E-Lock Coupling	1	EA	14.54	14.54
9/13/2025	2" Schedule 40 HDPE, Poly Duct	30	FT	0.95	28.50
9/13/2025	Mortar Mix	0.5	Bag	7.58	3.79
9/13/2025	No. 8 Aggregate	1	Ton	35.31	35.31
					\$1,896.49

Total Invoice if billed on T&M basis = \$7,982.42

Capital Electric Line Builders
7050 Ensign Dr.
Parkville, MO 64152
816 389-4000



Credit Memo 97615C

Bill to: CITY OF NORWOOD C/O LEAH SERGER 3001 HARRIS AVE NORWOOD, OH 45212	Job: 105995 SR 562 REPAIR CONDUIT SR 562 NORWOOD LATERAL NORWOOD, OH
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Invoice #: 97615C	Date: 06/10/25	Customer P.O. #: 2024000619
Payment Terms: NET 30	Salesperson:	
Customer Code: NORWOO		

Remarks: CREDIT FOR NON-PERFORMED ITEMS

Quantity	Description	U/M	Unit Price	Extension
	CREDIT MEMO			-4,689.98
			Total:	-4,689.98
			Current Due:	-4,689.98

CREDIT MEMO ISSUED FOR NON-PERFORMED ITEMS/QTY.



City of Norwood Request for Ordinance, Resolution, Amendment, or Repeal

Date of Request: 6/13/2025	Date Needed: 6/24/2025
Request(s) should be submitted by the Wednesday, at noon, before date needed for Council, earlier if possible.	
Requested By:	Clint Zimmerman
Contact:	czimmerman@norwoodohio.gov
Document Requested:	Ordinance
Executive Summary of document needed: Request authorizing the Auditor's Office to issue a then and now certificate for the payment of a 2024 invoice in the amount of \$7,577.03 to Capital Electric to be taken from the Street Dept. contractual key (1001-0852-57200) to clear up a billing issue that was erroneously billed with the wrong amount in 2024.	
If an amendment or repeal request, list existing Ordinance Number(s)/Section(s) of Ordinance to be amended or repealed, etc. (or attach documents and/or copies as appropriate)	
Action Requested:	Emergency - Three Readings at One Meeting with Immediate Effectivity
If Emergency clause or suspension of rules for all three readings is needed, explain:	
Special Notes/Instructions This invoice was originally the same amount as another invoice and we thought it was a duplicate, it was a legitimate invoice with the wrong total and it has taken both sides a bit of time to find out what was going on.	