NORWOOD CITY COUNCIL

Council Chambers

4645 Montgomery Road | Norwood, Ohio 45212
January 9, 2024 | 7:30 p.m.

AGENDA

A) **CALL TO ORDER**
B) **INVOCATION**
C) **PLEDGE OF ALLEGIANCE**
D) **ROLL CALL**
E) **AMENDMENT OF AGENDA**
F) **MINUTES OF PREVIOUS MEETING**
  1. December 12, 2023
  2. December 26, 2023

G) **SPECIAL PRESENTATIONS**
H) **PUBLIC HEARINGS**
I) **REQUEST TO ADDRESS COUNCIL**
J) **REPORTS OF STANDING COMMITTEES OF COUNCIL**
K) **THIRD READING OF ORDINANCES/RESOLUTIONS**
L) **SECOND READING OF ORDINANCES/RESOLUTIONS**
M) **INTRODUCTORY READING OF ORDINANCES/RESOLUTIONS**
  1. ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY REINVESTMENT AREA AGREEMENT WITH PURE BEAUTY EXTENSION BAR LLC REGARDING 4318 MONTGOMERY ROAD, AND DECLARING AN EMERGENCY
  2. ORDINANCE AMENDING SECTION 303.09 OF THE CODIFIED ORDINANCES OF THE CITY OF NORWOOD, OHIO, ENTITLED "LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY WITHOUT PERMISSION OR NOTIFICATION", AND DECLARING AN EMERGENCY
  3. RESOLUTION ADOPTING THE CITY OF NORWOOD TREASURER'S STATEMENT OF INVESTMENT POLICY

N) **ADMINISTRATION REPORTS**
O) **UNFINISHED BUSINESS**
P) **NEW BUSINESS**
Q) **COMMUNICATIONS**
  1. Law Director's Report – Keith Moore

R) **EXCUSE ABSENT MEMBER/S**
S) **ADJOURN**

NORWOOD, OHIO

*Ordinance No.*____________________ *20*______

ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COMMUNITY REINVESTMENT AREA AGREEMENT WITH PURE BEAUTY EXTENSION BAR LLC REGARDING 4318 MONTGOMERY ROAD, AND DECLARING AN EMERGENCY.

WHEREAS, Council has approved by Ordinance No. 18-2009 a program known as the City of Norwood Community Reinvestment Area Program, for the promotion of economic development and by Ordinance No. 14-2015, Council has extended that program until repealed by Council; and

WHEREAS, Pure Beauty Extension Bar LLC, d/b/a Skin by Brownlee & Co., proposes to participate in the program and renovate approximately 5,000 square feet of retail space; and

WHEREAS, the City of Norwood and Pure Beauty Extension Bar LLC seek to enter into a Community Reinvestment Area Agreement to provide for tax incentives to facilitate that project; now therefore,

BE IT ORDAINED by the Council of the City of Norwood, State of Ohio, that:

SECTION 1. The Mayor is hereby authorized to enter into a Community Reinvestment Area Agreement between the City of Norwood and Pure Beauty Extension Bar LLC, regarding the property at 4318 Montgomery Road, substantially similar to the draft agreement attached hereto and incorporated herein by reference as Exhibit "A".

SECTION 2. Upon execution of said agreement, the Mayor is further directed to forward a copy of the executed agreement to Council.

SECTION 3. This ordinance is hereby declared an emergency measure necessary to protect the health, safety, and welfare of the community and shall go into effect immediately.

PASSED________________________
Date

____
Joseph S. Geers
President of Council

ATTEST:

Natalie Assaf, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the ________________ day of ________________________, 2024, in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the ________________ day of ________________________, 2024.

____
Natalie Assaf
Clerk of Council

APPROVED ____________________
Date

____
Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Natalie Assaf, the duly appointed Clerk of Council, attests that this ordinance was published in the _________________________ on _____________ and ____________.
(Name of Newspaper) (date) (date)

____
Natalie Assaf
Clerk of Council

1st Reading ____________________________
Date

2nd Reading ____________________________
Date

3rd Reading ____________________________
Date

All 3 Readings ____________________________
Date

Tabled ____________________________
Date

Vetoed ____________________________
Date

EXHIBIT A

COMMUNITY REINVESTMENT AREA AGREEMENT

This Community Reinvestment Area Agreement (hereinafter called the "Agreement") dated and effective as of the ____day of __________, 20__, by and between the City of Norwood, Ohio, a municipal corporation (hereinafter called "City"), having its office at 4645 Montgomery Road, Norwood, Ohio 45212, and Pure Beauty Extension Bar LLC d/b/a Skin by Brownlee & Co. (hereinafter called "Company") having its principal office at 4850 Imperial Drive, Liberty Township, OH 45011.

Witnesseth

WHEREAS, the City encourages the development of and the acquisition of real property located within the City; and

WHEREAS, the City has prepared and approved a program known as the City of Norwood Community Reinvestment Area program (hereinafter called the "Program") for the maintenance of existing structures and the construction of new structures to encourage economic stability, maintain real property values, and generate new employment opportunities, and Council for the City made findings and determination relative thereto, by Ordinance No. 18-2009 passed April 14, 2009, and extended by Ordinance No. 14-2015; and

WHEREAS, such Program allows for the abatement of real property taxes on improvements made to property located within the designated Community Reinvestment Area; and

WHEREAS, City is engaged in and committed to carrying out the goals and objectives of the Program; and

WHEREAS, Company seek to renovate approximately 7,000 square feet of retail/office space within the boundaries of the aforementioned Community Reinvestment Area (hereinafter called the "Project"); and

WHEREAS, the City having the appropriate authority for the stated type of project seeks to provide the Company with incentives available for the development of the Project in said Community Reinvestment Area under Chapter 3735 of the Ohio Revised Code; and

WHEREAS, the Company has submitted a proposed agreement application herein attached as Exhibit "A" and referred to as "Application", to the City; and

WHEREAS, the Company has remitted the required state application fee made payable to the Ohio Department of Development with the Application to be forwarded to said Department with a copy of the final Agreement; and

WHEREAS, the Housing Officer of the City has investigated the Application of the Company and has recommended the same to the Council of the City on the basis that the Company is qualified by financial responsibility and business experience to create and preserve employment opportunities in said Community Reinvestment Area and improve the economic climate of the City; and

WHEREAS, the project site as proposed by the Company is located in the Norwood City School District and the Great Oaks Joint Vocational School District and the Boards of Education for Norwood City School District and the Great Oaks Joint Vocational School District have been notified in accordance with Section 5709.83 of the Ohio Revised Code and have been given a copy of the Application; and

WHEREAS, Pursuant to Section 3735.67 and in conformance with the format requirements of Section 3725.671 of the Ohio Revised Code the parties hereto desire to set forth their agreement with respect to matters hereinafter contained;

NOW, THEREFORE, for and in consideration of the premises and the mutual obligations of the parties hereto, each of them hereby covenant and agree with the other as follows:

SECTION 1. Construction of Improvements

(a) The Company shall renovate a facility of approximately 5,000 square feet located at 4318 Montgomery Road in the City of Norwood, Ohio, to house skin care services and retail operations. Said facility is to be on Parcel No. 651-0032-0067 within the City of Norwood.

(b) The project will involve a total investment by the Company of approximately $220,000 plus or minus ten (10) percent located at 4318 Montgomery Road.

(c) In accordance with local and State laws, major modifications, as long as constructed in accordance with plans submitted as part of the application, must be approved by the City which will not be unreasonably withheld or delayed. The Project will begin on or about December 15, 2023, and all acquisition, construction, and installation will be completed on or about September 30, 2023.

(d) All improvements constructed on the subject property shall be developed and redeveloped in accordance with all applicable zoning requirements, building codes, and pursuant to this Agreement, and shall be principally for parking, public utilities, commercial purposes, and other matters as more fully described in this Agreement.

SECTION 2. Responsibilities of Company

(a) The Company hereby agrees that it will occupy, and that it will make a reasonable effort to prevent the occupancy by others of any portion of the subject property it owns for other than legal purposes or in a manner which would violate any federal, state, or local law applicable thereto.

(b) The Company shall renovate the property in accordance with plans and specifications on file with the Building Department. In accordance with local and State laws, major modifications must be approved by the City which will not be unreasonably withheld or delayed. All improvements shall be designed and built in a quality manner at least equal in design and construction to recent projects in the vicinity of the subject property such as American Laundry, Linden Pointe Office Park, and Norwood Professional Center. The cost of the renovation, excluding the cost of land, shall exceed seventy-five thousand dollars ($75,000).

(c) During construction, the Company covenant and agree that they will cooperate with the City ensuring that traffic flow from the Project onto the adjacent public streets is handled in such a manner so as to minimize disruption of normal traffic patterns, to minimize (to the extent reasonably possible) the movement of the construction trucks in residential areas and to promote the best traffic flow from the subject property onto the adjacent public streets.

(d) The Company agrees to properly maintain and repair Project throughout the period of tax exemption authorized herein. The Company will allow the Housing Officer or the Housing Officer's designee to enter upon and to inspect the Property as reasonably required and in accordance with Section 3735.68 of the Ohio Revised Code and applicable City Ordinances.

SECTION 3. Jobs to be Created and or Maintained by Company

(a) The Company currently has 0 full-time permanent employees; 0 part-time, permanent employees; 0 full-time, temporary employees; and 0 part-time, temporary employees at the Project site.

(b) The Company currently has 2 employees in the State of Ohio. The Company and Developer are currently located in Silverton, Ohio.

(c) Upon completion of the Project, the Company shall exert good faith efforts to create within a time period not exceeding seventy-two (72) months after the commencement of construction of the aforesaid facility, equivalent of 2 full-time permanent job opportunities; 0 new part-time permanent job opportunity; 0 full-time temporary job opportunities; and 0 part-time temporary job opportunities.

(d) The Company's schedule for planned hiring is as follows: create one new job in year one (construction); 1 new full-time permanent jobs and 0 part-time permanent jobs in year two; 0 new full time permanent and 0 new part-time permanent jobs jobs in year three; and 0 new full-time permanent jobs and 0 part-time permanent jobs in year four. The job creation period begins 2024 and good faith efforts will be made to have all jobs in place by 2025.

(e) The increase in the number of employees (from 0 full-time permanent and 0 part-time permanent to 4 full time permanent and 0 part-time permanent) will result in an annual payroll of approximately $140,000 dollars, plus or minus ten percent.

SECTION 4. Tax Exemption Application, Fee, and Review

(a) The Company shall file appropriate tax forms with the County Auditor to effect and maintain the Exemptions covered in this Agreement.

(b) The Company shall provide to the proper Tax Incentive Review Council any information reasonably required by such Council to evaluate the compliance with the Agreement, including returns filed pursuant to Section 5711.02 of the Ohio Revised Code if requested by the Council.

(c) During the term of this Agreement as required by Section 3735.67(C) of the Ohio Revised Code, the Company shall pay an annual fee equal to the greater of one percent of the dollar value of incentives offered under the Agreement or five hundred dollars (hereinafter called the "Fee"); provided, however, that the Fee shall not exceed two thousand five hundred dollars. The Fee shall be made payable to the City once per year for each year the Agreement is effective on the days and in the following form. The Fee of two thousand and five hundred dollars ($2,500) is to be paid and made out to the City. This fee shall be deposited into the City of Norwood Community Reinvestment Area Fund and shall be used exclusively for the purpose of complying with Section 3735.671 of the Ohio Revised Code and by the Tax Incentive Review Council created under Section 5709.85 of the Ohio Revised Code exclusively for the purposes of performing the duties prescribed under that section.

(d) The Company shall pay any real and tangible personal property taxes assessed on the Project and are not exempted under this Agreement and shall file all tax reports and returns as required by law. If the Company fails to pay such taxes or file such returns and reports and fails to remedy such failure in a reasonable time, all incentives granted under this Agreement may be rescinded beginning with the year for which such taxes are not paid or such reports or returns are not filed and thereafter and the City may require the repayment of the amount of taxes that would have been payable had the property not been exempted from taxation under this agreement.

(e) As required by Section 3735.671(E) of the Ohio Revised Code if the Company discontinues operations at the Project prior to the expiration of the term of this Agreement, Company, any successors in interest, and any related members shall not enter into an agreement under this section or section 5709.62, 5709.63, or 5709.632 of the Ohio Revised Code.

SECTION 5. Responsibilities of the City

(a) The City of Norwood hereby grants the Company a tax exemption for real property improvements made to the Project pursuant to Section 3735.67 of the Ohio Revised Code and shall be in the following amounts: forty-nine (49%) percent of the real property improvements created by the Project for a period of 12 years (hereinafter called the "Exemption"). The Exemption commences on the day the Certificate of Occupancy for the Project is issued, provided that the Exemption shall not commence after June 1, 2025, nor extend beyond May 31, 2037.

(b) The City shall perform such acts as are reasonably necessary or appropriate to effect, claim, reserve, and maintain exemptions from taxation granted under this Agreement including, without limitation, joining in the execution of all documents and providing any necessary certificates required in connection with such exemption.

SECTION 6. Continuation of the Agreement

If for any reason the Community Reinvestment Area designation expires, the Director of the Ohio Department of Development revokes certification of the zone or the City revokes the designation of the zone, entitlements granted under this Agreement shall continue for the number of years specified under this Agreement, unless the Company materially fails to fulfill its obligations under this Agreement and the City terminates or modifies the exemption form the taxation granted under this Agreement.

SECTION 7. Certification of Taxes Paid

(a) The Company hereby certifies that at the time of this agreement is executed, the Company does not owe any delinquent real or tangible personal property taxes to any taxing authority of the State of Ohio, and does not owe delinquent taxes for which the Company is liable under Chapters 5733, 5735, 5739, 5741, 5743, 5747, or 5753 of the Ohio Revised Code, or, if such taxes are owed, the Company currently is paying the delinquent taxes pursuant to an undertaking enforceable by the State of Ohio or an agent or instrumentality thereof, has filed a petition bankruptcy under 11 U.S.C.A. 101 et seq., or such a petition has been filed against the Company. For the purposes of the certification, delinquent taxes are taxes that remain unpaid on the latest day prescribed for payment without penalty under the chapter of the Ohio Revised Code governing payment of those taxes.

(b) The Company affirmatively covenant that, to their knowledge, they do not owe: (1) any delinquent taxes to the State of Ohio or a political subdivision of the State; (2) any moneys to the State or State agency for the administration or enforcement of any environmental laws of the State; and (3) any other moneys to the State, a State agency, or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not.

SECTION 8. Default/Cure

(a) If the Company materially fails to fulfill its obligations under this Agreement, or if the City determines that the certification as to delinquent taxes required by this Agreement or the covenant of satisfaction of tax and other obligations is fraudulent, the City may terminate or modify the exemptions from taxation granted or authorized under this Agreement, and may require the repayment of the amount of taxes that would have been payable had the property not been exempted from taxation under this agreement. A modification of exemption may be in the form of reduction in the number of years that the eligible property is exempt and/or a reduction in the exemption percentage.

(b) Exemptions from taxation granted under this agreement shall be revoked if it is determined that the Company, any successor property owner, or any related member, as those terms are defined in Section 3735.671 of the Ohio Revised Code, has violated the prohibition against entering into this Agreement under Division (E) of Section 3735.671 or Sections 5709.62 or 5709.63 of the Ohio Revised Code prior to the time prescribed by that division or either of those sections.

(c) Prior to such termination, modification, or payment requirement, the City shall give the Company written notice and thirty (30) days to cure the breach or to show cause why it should not be deemed in default.

(d) In the event of termination or modification of this Agreement, the City is authorized to notify the appropriate taxing authorities in order to effect the termination or modification.

(e) If payment for previously exempt taxes is required by the City under this section, such amount shall be paid as directed by the City within thirty (30) days of written demand. Amounts due and not paid when due shall bear interest at the rate specified in Section 1343.03(A) of the Ohio Revised Code.

SECTION 9. Miscellaneous

(a) The Company and the City acknowledge that this Agreement must be approved by formal action of the Council of the City as a condition for the Agreement to take effect. This Agreement takes effect upon such approval.

(b) The Company acknowledges that the exemption authorized in this Agreement is subject to approval and implementation by the appropriate State and/or county taxing authorities. The Company acknowledges that the City does not give any guarantee or assurance that the exemptions approved in this Agreement will be so approved, and the Company agrees in no event shall the Company seek to hold the City liable in any way in the event such exemptions are not granted and implemented.

(c) The City represents that this Agreement is in material compliance with the Program and that the City has the power to enter into this Agreement and carry out the full obligations hereunder.

(d) The City desires to ensure recipients of the Community Reinvestment Area tax benefits practice non-discriminating hiring in its operations. By executing this Agreement, the Company is committing to follow non-discriminatory hiring practices and acknowledging that no individual may be denied employment solely on the basis of race, religion, sex, disability, color, national origin, sexual orientation or ancestry.

(e) The Company affirmatively covenants that it has made no false statements to the State or local political subdivision in the process of obtaining approval of the Program incentives. If any representative of the Company has knowingly made a false statement to the State or local political subdivision to obtain the Community Reinvestment Area incentives, the Company shall be required to immediately return all benefits received under the Community Reinvestment Area Agreement pursuant to Ohio Revised Code Section 9.66 and shall be ineligible for any future economic development assistance from the State, any state agency or political subdivision pursuant to Ohio Revised Code Section 9.66. Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree pursuant to Ohio Revised Code Section 2921.13(D)(1), which is punishable by a fine of not more than $1,000 and/or a term of imprisonment of not more than six months.

(f) To the extent provided by applicable law, the City shall not disclose to third parties, without the express written consent of the Company any and all non-public, confidential, or proprietary information or data that is identified as such, and is furnished to the City concerning the Project (the "Confidential Information"). In the event the City believes, upon the advice of counsel, that any Confidential Information is subject to disclosure, it shall promptly furnish written notice to the Company prior to the disclosure and shall permit the Company an opportunity to review the request to effect any legal remedies available to it at law and equity under the laws of the State. The City agrees to limit access to any Confidential Information by its employees, agents, and representatives and to maintain reasonable safeguards to ensure that it shall not inadvertently disclose any Confidential Information to third parties.

(g) Unless otherwise specified herein, each party agrees to address written notices, demands, and communications in connection with this Agreement to the other party as follows:

To the City:

Building Commissioner/Housing Officer
City of Norwood
4645 Montgomery Road
Norwood, Ohio 45212

To the Company:

Prior to the Completion of the Project:

[____]

After the completion of the Project:

[____]

(h) This Agreement is not transferable or assignable without the express written approval of the City.

(i) During construction, Company agrees to acknowledge the support of the City on construction, and exhibition signage, and any advertisement regarding the construction of the Project appearing on the internet, television, radio, or in the press or any other printed media. In identifying the City as a Project partner, the Company shall use the phrase, "Project Assistance by the City of Norwood".

(j) The Company agrees that no officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the planning and carrying out of the Project, nor any immediate family member, close business associate, or organization which is about to employ any such person, shall have any personal financial interest, direct, or indirect, in the Company or in this Agreement and the Company shall take appropriate steps to assure compliance.

(k) This Agreement may be modified or amended only by a written agreement duly executed by the parties hereto or their representatives.

(l) This Agreement shall be severable, if any part or parts of this Agreement shall for any reason be held invalid or unenforceable by a court of competent jurisdiction, all remaining parts shall remain binding and in full force and effect.

(m) This Agreement shall be construed in a manner that a waiver of any breach of any provision of this Agreement shall not constitute or operate as a waiver of any other breach of such provision or of any other provision, nor shall any failure to enforce any provision hereof operate as waiver of such provision or of any other provision.

(n) This Agreement constitutes the entire agreement between the City and the Company with respect to the subject matter herein, superseding any prior or contemporaneous agreement with respect thereto. No amendment or modification of this Agreement shall be binding upon the parties unless made in writing and signed by the City and the Company.

IN WITNESS WHEREOF, the said parties have hereto set their hands by their duly authorized offices, and affixed the seals of said parties, this _________ day of _______________________, ________.

[_____], Company

By:

____

____
Printed Name

Title:

_______________________________,

CITY OF NORWOOD

By:

____
[_____]
Safety-Service Director

By.

____
[_____]
Mayor

By: _________________________________
[_____]
Housing Officer/Building Commissioner

APPROVED AS TO FORM:

By:

____
Assistant Law Director

NORWOOD

Community Reinvestment Area Commercial Application

Please contact the City of Norwood and Alloy Development Co. Economic Development prior to submitting your application.

RECEIVED
NOV 15 2023
By____________

Applications to be submitted to:

Alloy Development Co.

Attn: Catherine Fitzgerald
1776 Mentor Ave., Norwood, Ohio 45212
Phone: (513) 458-2234
Email: cfitzgerald@alloydev.org

Proposal for a Community Reinvestment Area Agreement between the City of Norwood and

_______Pure Beauty & Extension Bar LLC DBA Skin by Brownlee & Co____

(Name of Enterprise)

1. Name of enterprise requesting incentives: _Pure Beauty & Extension Bar LLC______

Current mailing address: _4850 Imperial Drive, Liberty Township, Ohio 45011____

Contact person/title: ___Sylvia Brownlee____

Telephone number: _513-760-3838________________________________

Email address: sylvia@skinbybrownleeandco.com_____________

2. Address where property improvements will occur:

__4318 Montgomery Rd, Cincinnati, Ohio 45212____

3. Parcel ID(s) of property where improvements will occur:

651-0032-0067-00 ________________ ________________ ________________

________________ ________________

4. Will the enterprise requesting incentives own or lease the real property? __x__Own ____Lease **If lease,** name of

entity(s) that will own the real property during the term of an agreement:

____

What is the term of the lease? _________________________________

5. The real property investment will begin approximately _November ____ (month), __2023_____ (year)

and be completed by _____Feb_______ (month), _2024______ (year) assuming a tax exemption is

provided.

6. Current market value of the project site and/or facility as determined for local property taxation. (This

information can be found on the Hamilton County Auditor's Office using the property address or parcel ID

- https://wedge1.hcauditor.org/): $ 227,180

7. Form of enterprise (corporation, partnership proprietorship, or other).

_corporation____

8. Name of principal owners or officers of business:

____Sylvia Brownlee_______________________ ___________________________

_____________________ ______________________

9. Detailed project description (attach separate sheet if necessary):

10. Will the project involve the relocation of employment positions or assets from one Ohio location to another?

__x__ Yes _____ No

If yes, list the location(s) and the corresponding number of employees to be relocated from each site:

_7337 Montgomery Rd, cincinnati, ohio 45236________

11. Project employment data: (FTP = full-time employees permanent; PTP = part-time employees permanent; FTT = full-time employees temporary; PTT = part-time employees temporary)

Please state existing or relocated employment and payroll.

	Existing Positions		Relocated	
	Employees	Payroll	Employees	Payroll
FTP	2	$59,360	2	$59,360
FTT				
PTP				
PTT				
TOTAL	2	$59,360	2	$59,360

Please estimate new employment and payroll at the proposed facility over the next three years.

	Year 1	Year 2	Year 3	TOTAL
FTP	1	1	~~$~~ 0	2
FTT				
PTP				
PTT				
Estimated annual payroll for new employees	$ 41,600	$ 41,600	$	$ 83,200

12. Estimate the amount to be invested by the enterprise(s) in:

a. Acquisition of Land and/or Buildings*: $__________ b. Additions/New Construction: $__________ c. Improvements to Existing Buildings: $ 180,000 d. Machinery & Equipment* $ 30,000 e. Furniture & Fixtures $ 10,000 f. Inventory* $ 10,000 **Total New Project Investment:** $ 220,000 *(* not eligible for exemptions)*

13. Identify EXISTING assets and/or assets TO BE RELOCATED to the project site as part of project:

	Existing at Project Site	**To Be Relocated** to Project Site		
Machinery/Equipment	$	$ 30,000	From	Silverton
Furniture/Fixtures	$	$	From	Silverton
Inventory	$	$ 10,000	From	Silverton
TOTAL	$	$ 40,000		

14. Enterprise's reasons for requesting tax incentives (be quantitatively specific):

Relocation can be very costly when relocating a business this tax incentive would help offset Alot of cost.

15. Is the business and/or the property owner in compliance with all local, state and federal regulations?

(EPA, MSD, etc.) __x___ Yes ______ No

If no, please attach a brief description of non-compliance and an explanation of how the issue(s) will be resolved. **Please be aware that this information will be verified.**

16. Does the business owe any other money to the State, a State agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not?

______ Yes ___x__ No

If yes, please attach a brief description of non-compliance and an explanation of how the issue(s) will be resolved. **Please be aware that this information will be verified.**

17. Has the company ever received Ohio tax exemptions or any other tax incentives? _____ Yes __x___ No

18. Does the project site have any historical structures? _____ Yes __x___ No

By signing this application, applicant is committing to following non-discriminating hiring practices acknowledging that no individual may be denied employment solely on the basis of race, creed, sex, age, disability, color, national origin or ancestry.

Applicant acknowledges that a Community Reinvestment Area Application and any subsequent agreement are public information and are, therefore, subject to review by any entity requesting information related to the Community Reinvestment Area program. Applicant agrees to supply additional information upon request.

The applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of Ohio Revised Code sections 9.66 (C)(1) and 2931.13 (D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than $1,000 and/or term of imprisonment of not more than six (6) months.

CEO / Founder 11/9/2023 Date
Signature/Title

Pure Beauty & Extension Bar LLC
Enterprise

A $750.00 agreement fee (check payable to the Ohio Department of Development) must be submitted with this application to Alloy Development Co. Pursuant to the Ohio Revised Code, upon execution of a CRA agreement, the company shall pay annually the greater of one percent of the dollar value of incentives offered under the Agreement or $500.00, up to a maximum of $2,500, for each year during the term of the agreement. This fee is used to offset the administrative costs associated with monitoring of this agreement.

**This application will be attached to the final agreement as "Attachment A."

Project Description: Renovate 4318 to expand Skin by Brownlee & Co to have a fulfilment center, retail area as well as bring on more employees to service clients. Rehab other treatment rooms to bring on other people in the beauty industry to lease out those spaces to bring in residual income.

NORWOOD, OHIO

*Ordinance No.*__________________ *20*_____

ORDINANCE AMENDING SECTION 303.09 OF THE CODIFIED ORDINANCES OF THE CITY OF NORWOOD, OHIO, ENTITLED "LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY WITHOUT PERMISSION OR NOTIFICATION", AND DECLARING AN EMERGENCY

WHEREAS, by Ordinance 12-2022, Council amended Section 351.14 of the Codified Ordinances of the City of Norwood, Ohio, entitled "Seventy-Two Hour Parking" to extend the allowed time from sixteen (16) hours to seventy-two (72) hours; and

WHEREAS, Council wishes to amend Section 303.09(a) to allow vehicles to be impounded, whether on private or public property without permission or notification, when parked for seventy-two (72) consecutive hours, rather than the forty-eight (48) hours as currently allowed; now therefore,

BE IT ORDAINED by the Council of the City of Norwood, State of Ohio, that:

SECTION 1. Section 303.09 of the Codified Ordinances of the City of Norwood, entitled "Leaving Junk and Other Vehicles on Private or Public Property Without Permission or Notification", is hereby amended to replace "forty-eight" with "seventy-two" in two places within Section 303.09(a), such that the section reads as follows:

303.09 LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY WITHOUT PERMISSION.

(a) No person shall willfully leave any vehicle or an "abandoned junk motor vehicle" as defined in Ohio R.C. 4513.63 on private property for more than seventy-two hours without the permission of the person having the right to the possession of the property or on a public street or other property open to the public for purposes of vehicular travel or parking, or upon or within the right of way of any road or highway, for seventy-two hours or longer, without notification to the chief of the law enforcement agency of the municipal corporation of the reason for leaving the motor vehicle in such place.

For purposes of this section, the fact that a vehicle has been so left without permission or notification is prima-facie evidence of abandonment. Nothing contained in this section shall invalidate the provisions of other ordinances regulating or prohibiting the abandonment of motor vehicles on streets, highways, public property or private property within the Municipality.

(b) Whoever violates this section is guilty of a minor misdemeanor and shall also be assessed any costs incurred by the Municipality in disposing of an abandoned junk motor vehicle that is the basis of the violation, less any money accruing to the Municipality from this disposal of the vehicle. (ORC 4513.64)

SECTION 2. This Ordinance is hereby declared to be an emergency ordinance and measure necessary for the immediate preservation of the public peace, health, safety, and general welfare, and shall go into effect forthwith. The reason for said emergency is to prevent impoundment of vehicles that are not parked in violation of law.

PASSED ________________________ ________________________

Date

Joseph S. Geers
President of Council

ATTEST:

Natalie Assaf, the duly appointed Clerk of Council, attests that this ordinance was passed at a regular/special meeting of Norwood City Council on the ______day of____________, 2023 in compliance with the rules of Norwood City Council and the laws of the State of Ohio. The foregoing ordinance was submitted to the Mayor of the City of Norwood, Ohio for his signature on the day of________________, 2023.

____
Natalie Assaf
Clerk of Council

APPROVED: __________________________
Date

____
Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Natalie Assaf, the duly appointed Clerk of Council, attests that this Ordinance was published in the ______________________________ on _________ and _________.
(Name of Newspaper) (date) (date)

____
Natalie Assaf
Clerk of Council

ORDINANCE READINGS

1st Reading ________________________
Date

2nd Reading ________________________
Date

3rd Reading ________________________
Date

All 3 Readings ____________________
Date

Tabled ____________________________
Date

Vetoed ____________________________
Date

CITY OF NORWOOD, OHIO 1888

City of Norwood Request for Ordinance, Resolution, Amendment, or Repeal

Date of Request: 12/26/2023	Date Needed: 12/26/2023
Request(s) should be submitted by the Wednesday, at noon, before date needed for Council, earlier if possible.	
Requested By:	Lt. Mark Vickers, Norwood PD
Contact:	mvickers@norwoodohio.gov
Document Requested:	Ordinance

Executive Summary of document needed:

If an amendment or repeal request, list existing Ordinance Number(s)/Section(s) of Ordinance to be amended or repealed, etc. (or attach documents and/or copies as appropriate

Requesting an ordinance revising the police department policy & procedure ordinance from forty-eight hour restriction to seventy-two hour restriction.

303.09 LEAVING JUNK AND OTHER VEHICLES ON PRIVATE OR PUBLIC PROPERTY WITHOUT PERMISSION OR NOTIFICATION.

(a) No person shall willfully leave any vehicle or an "abandoned junk motor vehicle" as defined in Ohio R.C. 4513.63 on private property for more than seventy-two hours without the permission of the person having the right to the possession of the property or on a public street or other property open to the public for purposes of vehicular travel or parking, or upon or within the right of way of any road or highway, for forty-eight hours or longer, without notification to the chief of the law enforcement agency of the municipal corporation of the reason for leaving the motor vehicle in such place.

For purposes of this section, the fact that a vehicle has been so left without permission or notification is prima-facie evidence of abandonment. Nothing contained in this section shall invalidate the provisions of other ordinances regulating or prohibiting the abandonment of motor vehicles on streets, highways, public property or private property within the Municipality.

Action Requested:	Emergency - Three Readings at One Meeting with Immediate Effectivity

If Emergency clause or suspension of rules for all three readings is needed, explain:

Emergency action is requested in order to begin enforcement of the seventy-two hour restriction to ensure that vehicles are not left on private or public property without permission.

Special Notes/Instructions

Please see attached Sharonville Codified Ordinance for example legislative language.

Keith D Moore, Law Director
kmoore@norwoodohio.gov
513-458-4585 / 513-258-5483

Tim Garry, Jr., Assistant Law Director
tgarry@norwoodohio.gov
513-458-4588 / 513-312-1275 (rev. 01/09/2018)

Natalie Assaf
Clerk of Council

APPROVED ____________
Date

Victor Schneider
Mayor

CERTIFICATION OF PUBLICATION:

Natalie Assaf, the dully appointed Clerk of Council, attests that this resolution was published in the ______________________________ on _____________ and ________________.
(Name of Newspaper) (date) (date)

____
Natalie Assaf
Clerk of Council

1st Reading _________________________
Date

2nd Reading _________________________
Date

3rd Reading _________________________
Date

All 3 Readings ______________________
Date

Tabled _____________________________
Date

Vetoed _____________________________
Date

James Bonsall

Treasurer – City of Norwood

Statement of Investment Policy

Updated 1/3/2024

Exhibit A

This investment policy (the "Policy") has been adopted by the City of Norwood Treasurer and governs the investment activities (the "Investment Activities") of the Treasurer in connection with the investment of funds within the City's Treasury (the "Portfolio").

The Policy is designed to ensure the prudent management of funds, conformance to the Ohio Revised Code, the Codified Ordinances of the City of Norwood, and the availability of operating and capital funds when needed. The City's Treasury will consolidate cash and reserve balances from all funds to maximize earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration.

The guidance set forth herein is to be strictly followed by all those responsible for any aspect of the management or administration of these funds.

Investment Objectives

In order of priority, the objectives of the Treasurer's Investment Activities are safety, liquidity, and yield:

1. **Safety of Principal:** The safety of funds is the single most important objective of the Treasurer. Consistent with this paramount goal, Investment Activities shall be undertaken in a manner that both ensures the preservation of capital in the Portfolio and mitigates credit risk and interest rate risk.
   a. **Credit Risk**

      The Treasurer will manage credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

      i. Limiting investments to the types of securities listed in the Policy; and
      ii. Diversifying the Portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

   b. **Interest rate risk**

      The Treasurer will manage interest rate risk, which is the risk that the market value of securities in the Portfolio will fall due to changes in the market interest rates, by:

      i. Structuring the Portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
      ii. Investing operating funds primarily in short-term securities, money market funds, or similar investment pools and limiting the average maturity of the Portfolio.

      If market conditions or liquidity needs require the portfolio to be rebalanced, it may be necessary for the Treasurer's Investments staff to liquidate certain maturities at a net loss.

2. **Preservation of Liquidity:** The Portfolio shall be managed in such a manner that ensures that funds are available as needed to meet the immediate and/or future operating requirements of the City. Since all possible cash demands cannot be anticipated, the Portfolio shall consist largely

of liquid securities with active secondary markets. A portion of City interim funds may be placed in money market mutual funds or "STAR Ohio" (State Treasury Asset Reserve of Ohio) which offer same day liquidity.

3. **Yield.** The Portfolio shall be managed in such a fashion as to attain a reasonable rate of return throughout budgetary and economic cycles

Delegation of Authority

The Treasurer is responsible for the prudent investment of funds within the Portfolio. The Tax Commissioner is responsible for the implementation of the investment program and the establishment of investment procedures consistent with this Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Tax Commissioner and approved by the Treasurer.

Standard of Prudence

All Investment Activities shall be conducted with judgment and care, under circumstances currently prevailing that persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the Portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of prudence and professionalism that is worthy of the public trust.

Ethics and Conflict of Interest

Employees involved in Investment Activities shall refrain from personal business activity that could conflict with the proper execution and management of the investment of the Portfolio, or that could impair their ability to make impartial decisions. Further, no employee involved in Investment Activities shall use the authority or influence of office or employment to secure anything of value or the promise or offer of anything of value that would create an improper influence upon the public official or employee with respect to that person's duties.

Employees and investment officials shall comply fully with the reporting and disclosure requirements of R.C. Chapter 102 and the ethics policy adopted by the Treasurer's office.

Authorized Investments

A. **State Treasury Asset Reserve of Ohio.** The investment pool authorized under R.C. § 135.45 and operated by the Treasurer's office, which is currently branded as "STAR Ohio" (State Treasury Asset Reserve of Ohio).

B. **U.S. Treasury Obligations.** U.S. Treasury bills, notes, bonds, or any other obligations or securities issued by the U.S. Treasury or any other obligation guaranteed as to principal and interest by the

United States, provided that floating rate U.S. obligations shall be indexed to the three-month U.S. Treasury Bill.

C. **U.S. Agency Securities.** Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, or government sponsored enterprise, these include, but are not limited to:

   1. Federal National Mortgage Association-Federal Home Loan Bank

   2. Federal Farm Credit Bank

   3. Federal Home Loan Mortgage Corporation

   4. Government National Mortgage Association

D. **Certificates of Deposit.** Funds may be placed in one or both of the following types of deposit instruments purchased from an institution that meets all eligibility requirements set forth in R.C. §§ 135.03 and 135.04:

   1. Time certificates of deposit or savings or deposit accounts, all of which must be collateralized in accordance with R.C. § 135.18. Any certificate of deposit purchased as part of a linked deposit program shall comply with all statutory requirements applicable to that program.

   2. Federally-insured certificates of deposit purchased in the manner set forth in R.C. § 135.144 by a public depository holding deposits of city funds.

E. **State and Local Government Securities.** Municipal bonds or other obligations of the State of Ohio, or any political subdivision of the State of Ohio and any other state or political subdivision with at least a AA rating or better at the time of purchase. In the event a security is rated by three rating agencies, the middle rating will apply. If the security is rated by two rating agencies, the lowest rating will apply. In the event a security falls below an AA rating subsequent to purchase, the Treasurer will be notified and will make a decision on how to proceed.

F. **Corporate Bonds**. Medium term notes issued by corporations that are incorporated under the laws of the United States and that are operating within the United States having assets in excess of $500 million and are rated in the second highest or higher rating category by at least two nationally recognized standard rating services at the time of purchase. No more than 5% of the city's investment portfolio may be invested in a single corporate issuer.

G. **Other Ohio Investment Pools.** Any other investment pool operating in Ohio and available exclusively to public fund agencies of Ohio. The instruments of these pools must have the full faith and credit backing of the United States or be fully collateralized or insured.

Investment Diversification

The Portfolio shall be structured to diversify investments to reduce the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issuer, or a specific type of security.

The maximum percentage of the book value of the Portfolio and maximum percentage of the book value of the portfolio permitted in each eligible security is set forth below. Unless otherwise specified, all limitations below shall apply at the time of purchase.

Asset Class	Maximum Percentage of Book Value of the Portfolio
State Treasury Asset Reserve of Ohio	100%
U.S. Treasury Obligations	100%
U.S. Agency Securities	100%
Certificates of Deposits & similar products	40%
Municipal and Local Government Securities	25%
Corporate Bonds	15%
Other Ohio Investment Pools	80%

Maximum Maturity

Maintenance of adequate liquidity to meet the cash flow needs of the City is essential. Accordingly, each account within the Portfolio shall be structured in a manner that ensures sufficient cash is available to meet anticipated liquidity needs. Selection of investment maturities must be consistent with forecasted cash requirements, so as to avoid the forced sale of securities prior to maturity.

Assets categorized as short-term funds shall be invested in permitted investments maturing in eighteen (18) months or less. The average weighted maturity of the short-term assets shall not exceed ninety (90) days.

Assets categorized as long-term funds shall be invested in permitted investments with a stated maturity of no more than five (5) years from the date of purchase. To control the volatility of the assets categorized as long-term funds, the Treasurer shall determine a duration target, not to exceed two (2) years.

Under no circumstances shall short-term funds or long-term funds be invested in securities with a term to maturity that exceeds the expected disbursement date of those funds.

Prohibited Investments and Investment Practices

The Treasurer's office is expressly prohibited from engaging in the following Investment Activities:

1. Short sales (selling a specific security or asset before it has been legally purchased).
2. Investment in complex derivatives including, but not limited to, range notes; dual index notes, inverse floating rate notes and de-leveraged notes; and notes linked to lagging indices or to long-term indices.

3. Investment in collateralized mortgage obligations (CMOs) or real estate mortgage investment conduits (REMICs).
4. Investment in any security or asset not specifically permitted by this Policy, or pursuant to the conditions set forth in this Policy with respect to such security or asset.

Monitoring and Adjusting the Portfolio

The authorized investment officers responsible for the day-to-day management of the Portfolio will routinely monitor the holdings of the Portfolio, current market conditions and the relative values of competing instruments, and will adjust the Portfolio as necessary to meet the investment objectives set forth in this Policy.

Allocation of Interest

Unless otherwise restricted, all interest earnings will be credited to the General Fund. The following funds will have interest calculated using the following formula at the end of each month:

- Fund 2 (Fund 2002 in VIP): Street Maintenance & Repair Fund
- Fund 3 (Fund 2003 in VIP): State Highway Improvement
- Fund 15 (Fund 2015 in VIP): Health Department Grant Fund
- Fund 55 (Fund 2055 in VIP): Board of Health Fund

Unexpended balance of fund divided by the total unexpended balance of all City funds, multiplied by the total amount of interest received by the City for that month. The amount will be allocated to that specific fund for their share of the interest received, with the exception of Fund 15, which will have their proportion of interest allocated to Fund 55.

Investment Policy Adoption

This Policy is adopted as of 1/3/2024 and approved by the Council of the City of Norwood on

______________.

____

James Bonsall III, Treasurer

Received and Acknowledged,

____

Ken Miracle, Auditor

DEPARTMENT OF LAW

KEITH D. MOORE
LAW DIRECTOR

TIMOTHY A. GARRY, JR.
ASSISTANT LAW DIRECTOR

NORWOOD CITY HALL
4645 MONTGOMERY ROAD
NORWOOD, OHIO 45212
TELEPHONE: (513) 458-4585
FAX: (513) 458-4586

January 5, 2024

President and Members of
Norwood City Council
4645 Montgomery Road
Second Floor
Norwood, Ohio 45212

Re: Law Director's Report Under ORC §733.62

Dear Members of Council:

Purpose. As required by Ohio Revised Code §733.62, I make the following annual report to Council about the business of the Law Department in 2023. It has been another active, challenging year for the Law Department in my eighth full year as the City's Director of Law, and the City's seventh full year in fiscal emergency. Although the Law Department's duties are not always exciting or easily understood by non-lawyers, a viable, independent City and its elected officials, appointees, and employees, need reliable legal advice and effective advocacy, as we provide City services under difficult fiscal circumstances.

Legislation and Advice. In support of the legislative authority of the City, the Law Department was involved in the preparation of some 56 ordinances which were passed by the Council into law, and 22 resolutions by Council. As you know, Council has been very active in 2023, holding many Committee meetings. In an effort to be of assistance, Assistant Law Director Tim Garry, Jr., and I have been in attendance when we thought we could be helpful. In addition, the Law Department has provided advice throughout the year to the fourth-year Mayoral Administration and to the Council.

Judgment in favor of City of Norwood in William Virgil's Civil Rights Lawsuit. We vigorously, and successfully, defended a multi-million-dollar civil rights claim filed against the City of Norwood and a former (now deceased) Norwood Police officer named Steve Daniels which arose from events that occurred in 1987 and 1988. The suit was originally filed against the City of Newport and eight named police officers, the City of Cincinnati and three named police officers, and the City of Norwood and Officer Daniels. The City of Newport and its eight named police officers have settled the claims against them for $28 million, including several million dollars in insurance proceeds paid to plaintiff on behalf of the City of Newport. The Law Department had to defend this claim because in 1987-1988, unlike now, the City leadership decided to go without liability insurance coverage for civil rights claims, contrary to the Law Director's recommendation at that time. Early in the case, the District Court granted our motion to dismiss 7 of 8 claims against us. We carefully researched and filed a dispositive pre-trial motion for summary judgment on that remaining claim, which the Court granted in 2021. On August 9, 2023, the Sixth Circuit Court of Appeals affirmed the ruling in favor of the City of Norwood. We spent hundreds of hours defending this case, including participation in 20-plus depositions of witnesses, extensive legal research, brief writing, and oral argument. By handing the City's defense in house rather than hiring outside counsel, we saved the City tens (more likely hundreds) of thousands of dollars that would otherwise have been spent on outside litigation counsel.

Defense and Settlement of Other City Matters. The Law Department also defended other City matters, and negotiated the settlement of various other civil matters and administrative appeals in 2023.

Mayor's Court Prosecutions, Transfers, and Appeals. In 2023, the Law Department prosecuted hundreds of misdemeanor criminal and traffic cases on about 50 Mayor's Court dockets in Norwood, normally on Monday mornings at 9:00 a.m. In addition, we have prosecuted the cases transferred or appealed to the Hamilton County Municipal Court, and have defended appeals filed in the Ohio Court of Appeals, First District. These Mayor's Court cases have included criminal charges filed by City fire, building, property maintenance and health inspectors to get compliance with the laws which regulate the conditions of both commercial and residential properties. Other cases include operating motor vehicles while under the influence of alcohol and/or drugs of abuse. We think that the legalization of marijuana by Ohio voters is likely to result in more impaired driving and more convictions. Mayor's Court cases have also included criminal failures to file City tax returns and to pay City earnings tax.

Nuisance Property Alternatives. When property owners refuse to bring their property into code compliance, the standard approach is to cite them to Mayor's Court. Following an 18-month odyssey through the court system that resulted in a jail term but continued defiance of the law, the Law Department presented an alternative procedure to Council under Ohio Revised Code § 731.51. Following a hearing, Council found that litter and garbage at 1911 Crown Avenue constituted a detriment to the public health. After the owner failed to remedy the situation, the City was able to step in and clean up the property itself. We think that the Law Department's attention to, and support of, the building, zoning, property maintenance and health codes will give rise to more attractive, and valuable homes, businesses, schools, non-profit entities, etc.

Preparing Contracts and Advice to Boards and Commissions. The Law Department participated in the preparation and interpretation of municipal contracts, including incentive agreements with commercial developers. We have helped to resolve matters involving citizens and businesses with the Water Department, the Building Department, the Board of Zoning Appeals, the Planning Commission, and employees with the Civil Service Commission. The Law Department regularly provides written and verbal legal opinions and advice to various City officials, departments and employees, acting in the scope of their employment.

Advice in Personnel Matters. The Law Department has advised and assisted the City Auditor and the City Human Resources Manager in the proper handling of various City employment matters including the proper classification of city employees, whether city employees are entitled to various employee benefits, the proper administration of various employee collective bargaining agreements, and other human resources matters. The Law Department has also responded to inquiries from City departments and staff and from the Auditor of State's Office in the course of working to resolve the City's fiscal emergency. The Law Department has worked with other departments in drafting and revising the Accounting Methods and Financial Policy documents required before the State will lift the Fiscal Emergency.

Advice to the Safety Services. The Law Department has advised the Police and Fire Departments as they discharge their duties and serve the community, including advising officers in the course of active investigations, advising fire prevention officers in the course of their inspections of Fire Code compliance issues and resulting orders, etc.

Compliance with Ohio's Sunshine Laws and Other Legal Requirements. The Law Department has advised numerous departments and city offices and bodies in the course of their compliance with Ohio's Public Records laws and Ohio's Open Meetings laws. We also provide guidance (and some oversight) over the wide variety of regulatory regimes governing City operations.

Conclusion. In sum, the Law Department continues to very actively serve the City of Norwood as its corporate legal department, legal advisors and advocates. We look forward to continuing to do so for my third four-year term of office starting this month. It has been an honor and my pleasure to serve the City of Norwood as its attorney and legal counsel. If you have any questions or comments about this report, please feel free to contact the Law Department.

January 5, 2024 Law Director's annual report to Council for 2023

My sincere thanks go to Tim Garry Jr., Cat Cornelius, and our UC Law volunteer student extern, Drew Dear. Their dedication, professionalism, and willingness to resolve the issues that arise are what makes this office work. Norwood city government is simply better because of them

Thank you for your cooperation with the Law Department, and your interest in, and your service to, the people of Norwood. I wish the City's elected and appointed officials, City employees, and the many volunteers who serve on City Boards and Commissions all the best in 2024, especially good health, and the peace of mind earned by work done well, as we continue to improve the City of Norwood, and the quality of life for the people who choose to live, work and play here.

Sincerely,

Keith D. Moore
Law Director

KDM:cc

pc: Timothy A. Garry, Jr., Esq.
Mrs. Cat Cornelius
Drew Dear